



MANUAL UNDER RIGHT TO INFORMATION ACT, 2005

(As Updated in August 2009)

Government of Tamil Nadu
Department of Adi Dravidar and Tribal Welfare,
Secretariat,
Chennai-600 009

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Introduction

- 1.1 In order to promote transparency and accountability in the working of every public authority and to empower the citizens to secure access to information under the control of each public authority, the Government of India have enacted “The Right to Information Act, 2005”, (RTI Act) which came into force on 15.06.2005. In accordance with the provisions of section 4(1) (b) of this Act, the Department of Adi Dravidar and Tribal Welfare, Government of Tamil Nadu has brought out this manual for information and guidance of the stakeholders and the general public.
- 1.2 The purpose of this manual is to inform the general public about this Department’s organisational set-up, functions and duties of its officers and employees, records and documents available with the Department.
- 1.3 This manual is aimed at the public in general and users of the services, and provides information about the schemes, projects and programmes being implemented by the Department of Adi Dravidar and Tribal Welfare and the organisations under its administrative control.
- 1.4 The Department of Adi Dravidar and Tribal Welfare has appointed Seven Public Information Officers namely Thiru.T.Ranganathan, Under Secretary to Government(Estt), Tmt.M. Ganga, Under Secretary to Government. (Scholarship), Thiru. S. Senathipathy, Under Secretary to Government (OP), Thiru T.V. Pyarilal, Under Secretary (SCP), Thiru.M.Jayapalan, Under Secretary (LA), Thiru R. Mani, Under Secretary (Schools), Thiru. T.V. Sampath, Under Secretary to Government (CV) for matters concerning the Department.
- 1.5 A person requiring any information under the Act may contact
 - 1 Thiru.T. Ranganathan, 2566 5853
Under Secretary to Government. (Estt)
Adi Dravidar and Tribal Welfare
Department, Secretariat, Chennai-9.
 - 2 Tmt. M. Ganga, 2566 5705
Under Secretary to Government
(Scholarship)
Adi Dravidar and Tribal Welfare
Department, Secretariat, Chennai-9.

3.	Thiru. S. Senathipathy, Under Secretary to Government(OP), Adi Dravidar and Tribal Welfare Department, Secretariat, Chennai-9.	2566 5460
4.	Thiru T.V. Pyarilal, Under Secretary to Government(SCP), Adi Dravidar and Tribal Welfare Department, Secretariat, Chennai-9.	2566 5818
5.	Thiru M. Jayapalan Under Secretary to Government(LA), Adi Dravidar and Tribal Welfare Department, Secretariat, Chennai-9.	2566 5312
6.	Thiru R. Mani Under Secretary to Government(Schools), Adi Dravidar and Tribal Welfare Department, Secretariat, Chennai-9.	2566 5115
7.	Thiru V. Sampath Under Secretary to Government(CV), Adi Dravidar and Tribal Welfare Department, Secretariat, Chennai-9.	2566 5116

1.6 The procedure and fee structure for getting information are as under:-
 (a) A request for obtaining information under sub-section (1) of section 6 of the RTI Act shall be made in writing or through electronic means either in person or by post to the Public Information Officer mentioned in paragraph 1.4 above and must be accompanied by an application fee of Rs.10/- by cash or by demand draft or banker's cheque or by affixing court fee stamp. The Public Information Officer shall credit the amount to the following head of account :-

“0075.00 Miscellaneous General Services – 800.Other receipts – BK. Collection of fees under Tamil Nadu Right to Information (Fees) Rules 2005” (DPC 0075 00 800 BK 0006)

The applicant may also remit the fee under the above head of account through Treasury / Pay and Accounts Office / State Bank of India / Reserve Bank of India and produce the chalan to the Public Information Officer as an evidence for having remitted the fee.

(b) For providing information under sub-section (1) of section 7 of the Right to Information Act, the request shall be made as at (a) above and the fee as below should be paid as per the mode at (a) above.

- i) Rupees two for each page (in A-4 or A-3 size paper) created or copied;
- ii) actual charge or cost price of a copy in larger size paper;
- iii) actual cost or price for samples or models; and
- iv) for inspection of records, no fee for the first hour; and a fee of Rs.5/- for each fifteen minutes (or fraction thereof) thereafter.

(c) For providing the information under sub-section (5) of section 7 of the RTI Act, the request shall be made as at (a) above and the fee as below should be paid as per the mode at (a) above.

- i) for information provided in diskette or floppy, @ Rs.50/- (fifty) per diskette or floppy; and
- ii) for information provided in printed form, at the price fixed for such publication.

1.7 Persons below the poverty line are exempted from the payment of fee mentioned in paragraph 1.6 above for seeking information under the Right to Information Act, 2005. The list of persons below poverty line approved by the Gram Panchayat and local bodies will be the basis for claiming this concession. An extract of the list, duly certified, will be sufficient to avail this concession.

1.8 The Department has designated Tmt M. Vijayakumari, Deputy Secretary to Government (OP), Thiru.K.P. Thangathurai, Deputy Secretary to Government (ADW) & Tmt. S.R. Senthamarai, Deputy Secretary to Government (LA) as Appellate Authorities under section 19(1) of the Act. The Contact Address of the Appellate Authorities is given below:-

Tmt M. Vijayakumari,
Deputy Secretary to Government (OP)
Adi Dravidar and Tribal Welfare Department,
Secretariat, Chennai-600009.
Telephone No. 2567 4903

Thiru. K.P. Thangathurai,
Deputy Secretary to Government (ADW)
Adi Dravidar and Tribal Welfare Department,
Secretariat, Chennai-600009.
Telephone No. 2567 0721

Tmt S.R. Senthamarai,
Deputy Secretary to Government (LA)
Adi Dravidar and Tribal Welfare Department,
Secretariat, Chennai-600009.
Telephone No. 2567 2908

Department of Adi Dravidar and Tribal Welfare

Particulars of organisation, functions and duties

under section 4(1)(b)(i) of Right to Information Act, 2005

1. Objective/purpose of the Department

This Department functions as the nodal Department for the all round development of Adi Dravidar and Tribal communities in the State of Tamil Nadu. The basic objective of the Department is to formulate polices, laws, regulations and programmes for the economic, educational and social development of the Adi Dravidars and Scheduled Tribes in the State. The aim is to empower the target groups through their educational, economic and social development. Accordingly, this Department is implementing various programmes and schemes to achieve the above objective.

i) Brief History:

The Department of Adi Dravidar and Tribal Welfare Department was formed in 1988, after bifurcation from the Social Welfare Department of Secretariat. According to the allocation of subjects as per the Business Rules, this Department has been allocated the following items of work.

State Subjects:-

Bonded Labour

Criminal Appeals.

Removal of Civil disabilities.

Welfare and advancement of SC and STs including eradication of untouchability.

Concurrent Subjects.

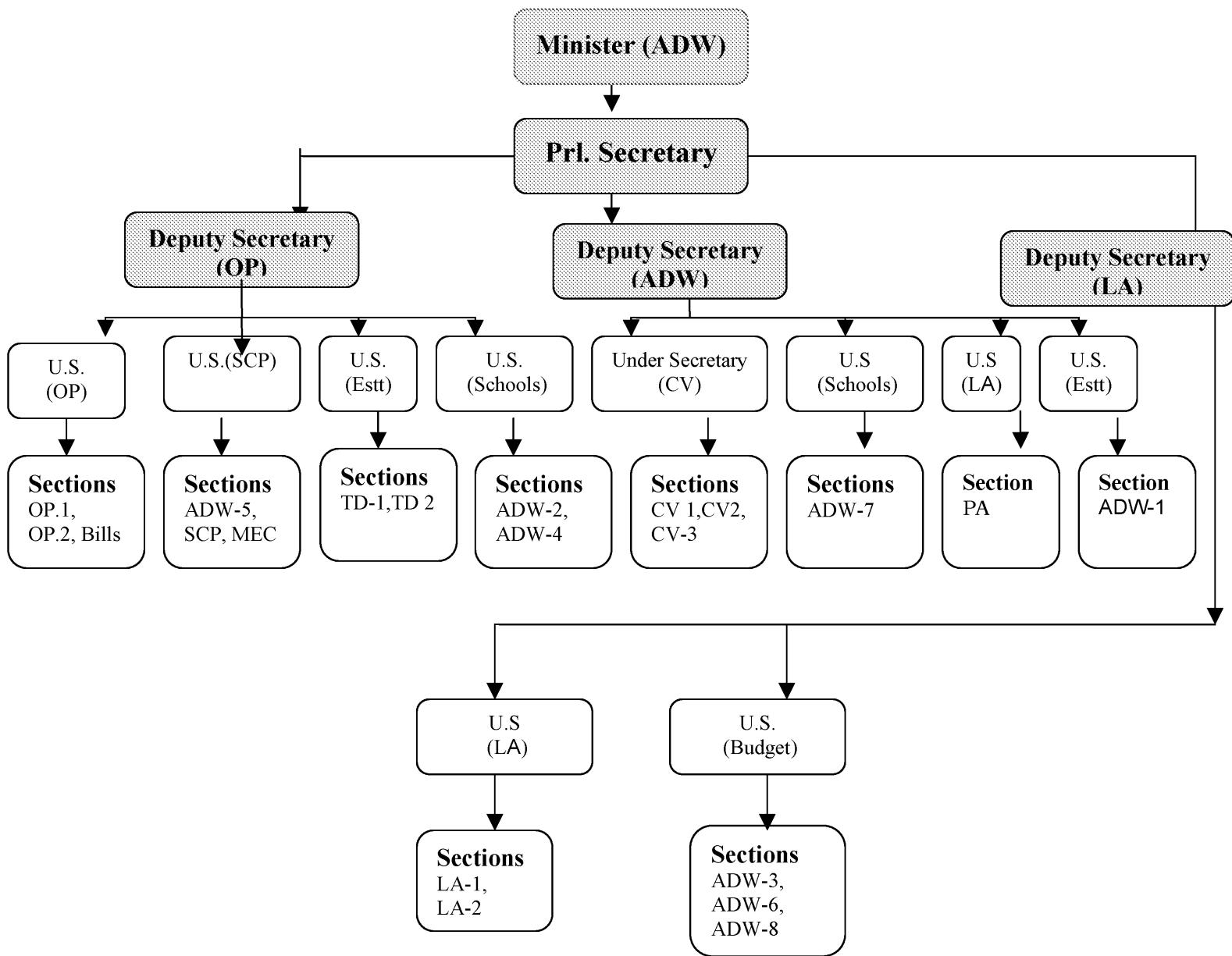
All Welfare schemes of SC and STs.

Union Subjects:

Nil

ii). Organization Chart:

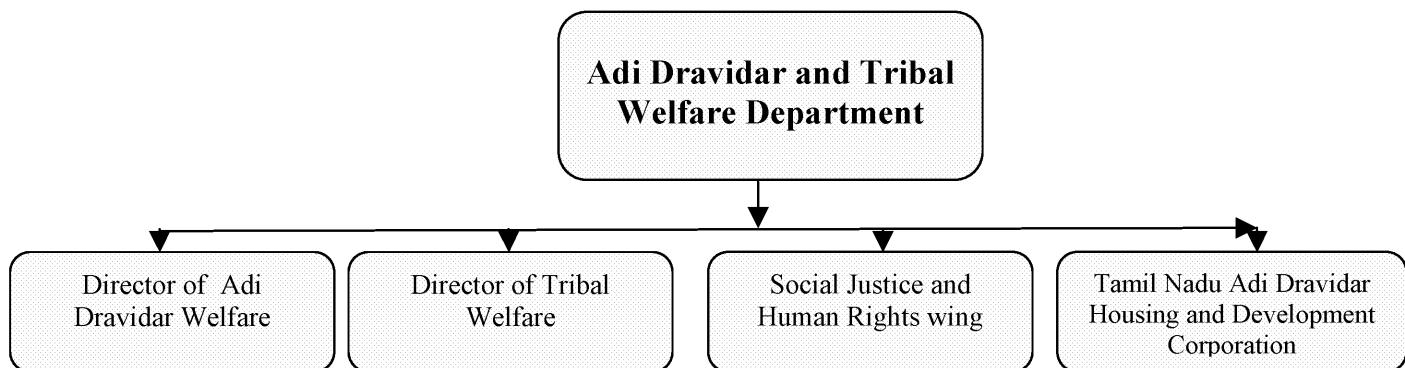
The organizational chart of this Department is given below:-



The details of sections and the subjects dealt with by the sections are given at page numbers 28 and 29 of this manual.

(iii) Administrative Units:

A chart depicting the administrative units under the Department is given below:-



2. The functions of the administrative units in brief are given below:-

i) **Directorate of Adi Dravidar Welfare:**

The Directorate of Adi Dravidar Welfare is headed by a senior I.A.S. Officer supported by the Joint Director and other staff. The Directorate is looking after all the programmes and schemes implemented for the benefit of the Scheduled Castes. Besides this, the Directorate is implementing various infrastructure programmes like distribution of house site pattas and construction of houses and provision of basic amenities like drinking water, pathway to burial ground, burial ground etc. for the benefit of Scheduled Castes as part of the social development programmes based on the guidelines / orders issued by the Government.

Name of the Commissioner of
Adi Dravidar Welfare

Thiru P.Sivasankaran, I.A.S.,

Office Address:

Commissioner of Adi Dravidar Welfare,
Chepauk,
Chennai-600 005.

Telephone Nos.

Office: 28589855

Web Site:

www.tn.gov.in/adwor

ii) Directorate of Tribal Welfare:

The population of Scheduled Tribes in Tamil Nadu constitutes 1.04% of the total population. With a view to giving special and focused attention on tribal development, a separate Directorate namely, Directorate of Tribal Welfare was formed with effect from 1-4-2000. The Directorate of Tribal welfare is headed by an I.F.S. Officer supported by a Joint Director and other staff. The Directorate looks after all the programmes and schemes implemented for the benefits of Scheduled Tribes based on the guidelines / orders issued by the Government.

Name of the Director of Tribal Welfare	Thiru.U.Ravindran, I.F.S.,
Office Address:	Director of Tribal Welfare, Chepauk, Chennai-600 005.
Telephone Nos.	Office: 28516689 Res:
Web Site:	www.tn.gov.in/adw

iii) Social Justice and Human Rights wing:

Social Justice and Human Rights wing is functioning in the Police Department exclusively for the protection of Civil Rights and to prevent atrocities on Scheduled Caste/Scheduled Tribe in this State. This wing is headed by an Inspector General of Police with adequate officials at various levels. At the District level, Mobile Squads have been formed with an Inspector and supporting staff. Periodical meetings are conducted by this Department to review the functioning of the wing.

Name of IGP: Dr. Prateep V. Philip, I.P.S.,
Office Address: Inspector General of Police,
DGP Complex, Human Rights and Social Justice,
Mylapore, Chennai-600 004.

Telephone Nos: Office: 25395450

iv) Tamil Nadu Adi Dravidar Housing and Development Corporation (TAHDCO):

The TAHDCO is functioning since 1974 for the exclusive development of SC/STs. It is headed by a Chairman appointed by the Government. The Managing Director, who is an I.A.S. Officer is the Chief Executive Officer of the Corporation. The Corporation has two wings namely (i) Technical wing and (ii) Development wing. The Technical wing executes the construction works such as hostels, school buildings, teacher's quarters, class-rooms etc. The Development Wing of the Corporation implements welfare schemes for the economic development of Scheduled Castes and Scheduled Tribes by formulating need-based economic development schemes, for the economic development of the target group through promotion of self employment schemes.

Name of the Managing Director	Thiru Chandrakant B Kamble IAS .,
Office Address:	Tamil Nadu Adi Dravidar Housing and Development Corporation, Tirumangalam, Chennai-600 101.
Telephone Nos.	Office: 26152052 Res:
Web site:	www.tahdco.org

3. Working hours of the Department:

The Department follows five day week and the working hours are as follows:-

10.00 A.M. to 5.45 P.M.

(Lunch Break 1.30 P.M. to 2.00 P.M.)

4. Schemes:

The details of schemes implemented by various administrative units of this department are furnished below:-

The total population of Tamil Nadu as per 2001 census is 624.06 lakhs. Out of this, the population of Adi Dravidar is 118.58 lakhs (19%) and that of Tribals is 6.51 lakhs (1.04%), both comprising 20.04% of the State's population. With a view to improve the living conditions of the Adi Dravidar and Tribals and to develop them in all sectors, the Government of Tamil Nadu is implementing a number of welfare Schemes. As per the 1971 Census, the literacy rate of Adi Dravidars and Tribals was 21.82%, in 1981 it was 29.67%. As per 1991 census, the literacy rate of Adi Dravidars was 46.74% and that of Tribals was 27.89%.

As per 2001 Census, the literacy level of Adi Dravidar is 63.19% and that of Tribals is 41.53% which is much lower compared to the overall literacy rate of the state which is 73.45%. Hence much importance is needed for the development of Adi Dravidar and Tribal people.

Education:

This Department has formulated and is implementing a number of schemes for educational development. The details of schemes are given below:-

1.1. Schools

This Department is running 1066 schools for the Adi Dravidar and 293 GTR Schools for the Tribal as detailed below :-

	Scheduled Castes	Scheduled Tribes	Total
Primary Schools	776	206	982
Middle Schools	160	57	217
High Schools	64	18	82
Higher Secondary Schools	66	10	76
Eklavya Model Residential Schools	-	2	2
Total	1066	293	1359

In these schools about 2.45 lakh students are studying. The following concessions and incentives are provided to the students of these schools.

Sl. No.	Kinds of Assistance	Eligibility
1.	Supply of slates	All students studying in Std. 1 in Adi Dravidar and Tribal Welfare schools.
2.	Text Books	All students studying in Std1-12 in Adi Dravidar and Tribal Welfare Schools
3.	Note Books	All students studying in Std. 3 rd to 10 th in Adi Dravidar and Tribal Welfare Schools and 4 th to 10 th standard students of Adi Dravidar /Tribal /Adi Dravidar converted to Christianity convert students in General Schools.
4.	Uniforms	All Students studying in Std 1 to 12 in Adi Dravidar and Tribal Welfare Schools. (and to the students staying at ADW hostels and Tribal Hostels.)
5.	Special Guides and Question Bank	All Students studying in Std 10 th and 12 th in Adi Dravidar and Tribal Welfare Schools (and to the students staying at Adi Dravidar Welfare & Tribal Welfare hostels.)
6.	Bicycles	Adi Dravidar /Tribal /Adi Dravidar converted to Christianity Girls & Boys studying in Std XI th & XII th at Government / Government Aided Schools and partly Government aided schools (with self finance), where +1 & +2 are conducted under self finance basis
7.	Admission to Adi Dravidar /Tribal students in +1 at reputed schools.	The Dravidar /Tribal Students who studied X Std., at Government/Municipal/Corporation Schools and secured top ten marks in Public Exam. Parent/Guardian Annual income : Rs.1,00,000/- Eligibility fees Rs.28,000/- (including boarding charges) per year
8.	Admission to Adi Dravidar /Tribal /Adi Dravidar converted to Christianity students at reputed schools in VI Std.,	In order to provide quality of education from VI Std to XII Std., in reputed Private Schools, with boarding facilities, one student from each block selected conducting entrance exam. All the amount will be borne by Government.

1.2. Hostels for Boys and Girls

With a view to help the Adi Dravidar, Tribal and Adi Dravidar converted to Christianity students to pursue their higher study, hostels are opened and maintained. As on date, 1229 hostels with boarders strength of about 84886 students are maintained by this department. The details are as follows :-

Sl. No.	Classification of Hostel	No. of Hostels			Strength of Students		
		Boys	Girls	Total	Boys	Girls	Total
1.	School Hostels	712	376	1088	48239	24234	72473
2.	College Hostels	59	52	111	6577	3800	10377
3.	Law College Hostels	1	-	1	50	-	50
4.	ITI Hostels	15	2	17	1179	105	1284
5.	Polytechnic hostels	1	-	1	50	-	50
6.	PG Hostel	6	5	11	402	250	652
Total		794	435	1229	56497	28389	84886

In addition to this, 40 separate hostels are maintained for Tribal students. In these hostels, 2135 tribal students are staying and pursuing their studies. Number of boarders in these hostels are given below:-

Sl. No.		No. of Hostels			Strength of Students		
		Boys	Girls	Total	Boys	Girls	Total
1	Tribal Hostels	24	16	40	1300	835	2135

1.3. Boarder's Assistance

The following concessions are provided to the boarders of the hostels.

Benefits	Eligibility
1.3.1. Free Boarding and lodging to the Students studying upto 12 th Standard	➤ Annual income limit has been increased as to Rs,1,00,000/- ➤ Distance between the school and residence should be more than 5 kms (This does not apply for girls)
1.3.2. Uniforms	All Boys/ Girls Boarders studying upto XII Standard
1.3.3. Special Guides	All Boys/ Girls Boarders studying Std X and XII
1.3.4 Mats and Bed Sheets	All Boys / Girls Boarders staying in the Hostels

1.4. Scholarship

Scholarship and other concessions are given to Adi Dravidar and Tribal students studying in Government Schools and Government recognized schools. The details are as follows:

Benefits	Eligibility
1.4.1. Free Education upto 12 th Std. to all i.e. tuition fee will not be collected and the amount will be reimbursed by Government.	<ul style="list-style-type: none">➤ Adi Dravidar/Tribal / Adi Dravidar Converted to Christianity students.➤ No Income Limit
1.4.2. Beyond 12 th Std. Students studying in Govt. / Govt. aided institutions are exempted from payment of tuition fees. The amount will be reimbursed to the Head of the Institution by Govt.	<ul style="list-style-type: none">➤ Adi Dravidar/Tribal / Adi Dravidar Converted to Christianity students➤ No income limit
1.4.3. Granting of Special fee for 6 th to 10 th Std .	<ul style="list-style-type: none">➤ Adi Dravidar/Tribal / Adi Dravidar Converted to Christianity students➤ No income limit
1.4.4. Public Examination fee for 10 th & 12 th Std. These amounts will be reimbursed to the Directorate of Government Examinations directly by Govt. .	<ul style="list-style-type: none">➤ Adi Dravidar/Tribal / Adi Dravidar Converted to Christianity students➤ No income limit
1.4.5. Assistance to the children of those engaged in unclean occupations.	<ul style="list-style-type: none">➤ Wards of those who engaged in unclean occupation like scavenging, tanning flaying.➤ Religion, caste and income no bar.

1.4.6 Scholarship scheme upto X Standard (Pre-matric) for those engaged in unclean occupation

The Children of those engaged in unclean occupation are given this scholarship irrespective of their religion, caste and income.

Scholarship

1st standard to 10th Standard Rs. 110/- per month (Boys / girls not staying in the hostel)

3rd standard to 10th Standard Rs. 700/- per month (Boys / girls staying in the hostel)

Adhoc grant

Boys / Girls Day Scholars	Rs. 750/- per annum
Boys / Girls staying in the hostel	Rs. 1000/- per annum

Postmatric Scholarship (Beyond X Standard)

Benefits	Eligibility
1.4.7. Postmatric Scholarship	
All compulsorily payable fees, Exam fees and maintenance charges payable to Schools and Colleges are sanctioned as scholarship.	<ul style="list-style-type: none"> ➤ Adi Dravidar/Tribal Boys/ Girls students studying in Standards 11 and above ➤ Annual Income – Adi Dravidar Students. Rs.1,00,000/- (Gross income of all categories will be taken into account) ➤ <u>S T Students.</u> Rs.1,08,000/- Gross income of all categories will be taken into account.
Maintenance Charges	
Dayscholars Hostellers	Rs.140/- to Rs.330/- per month Rs.235/- to Rs.740/- per month
1.4.8. State Special Scholarship Scheme beyond X Standard	
All compulsory fees, examination fees, maintenance charges to Dayscholars and Hostellers will be sanctioned.	<p>Those who are not eligible for Government of India Postmatric Scholarship i.e. Adi Dravidar Converted to Christianity.</p> <p>Annual income Rs.1,00,000/- from 2008-09.</p>
1.4.9. Free Education	
Special fee and Examination fee to students studying in B.A., B.Sc., B.Com., other degree courses & Girl Students of P.G. Courses.	<ul style="list-style-type: none"> ➤ Those who are not eligible for Government of India / State Scholarships and pursuing studies in regular (day) Colleges. ➤ No income limit. ➤ Adi Dravidar/Tribal / Adi Dravidar Converted to Christianity
1.4.10. Granting of admission fees, Registration fees to	
Adi Dravidars / Tribals / Adi Dravidar Converted to Christianity Girls students who join Degree, Post Graduate Degree, Professional Courses.	<ul style="list-style-type: none"> ➤ Adi Dravidar/Tribal / Adi Dravidar Converted to Christianity students ➤ No income limit

1.4.11 Grant of State's Overseas Scholarship	
Scholarship to Adi Dravidar /Tribal students pursuing abroad higher studies.	<p>1. Minimum Qualification for Adi Dravidar/ Tribals</p> <p>1(a) For Post Doctoral courses 1st class or 60% marks or equivalent grade in relevant Masters Degree. (2nd class with 50% for Scheduled Tribes) Ph. D. and 5 years Research / Teaching / Professional experience in the concerned field.</p>
	(b) For Ph.D., 1 st class or 60% marks or equivalent grade in relevant Masters Degree (2 nd class with 50% for Scheduled Tribes) and 2 years Teaching/ Research / Professional experience / M. Phil degree in the concerned field.
	(c) For Master degree: 1 st class or 60% marks or equivalent grade in relevant Bachelor's Degree (2 nd class with 50% marks for Scheduled Tribes) and 2 years work experience in the concerned field.
	2. Income limit Rs.12,000/- per month.
	3. Below the age of 35
	4. One person in a family.

<p>1.5. Higher Education Special Scholarship Scheme</p>	
<p>Loan Scholarship Scheme was converted into Higher Educational Special Scholarship scheme with a grant from 2002-2003 at the rate of Rs.6500/- pa. for Degree courses and Rs.7000/- for P.G. and Professional courses. For Medical students alone 25% loan and balance 75% subsidy .</p>	<ul style="list-style-type: none"> ➤ Adi Dravidar/Tribal / Adi Dravidar Converted to Christianity Boarders of the Hostels attached to the educational institutions and pursuing Degree/ Post Graduate / Professional courses. ➤ The annual income limit Rs.1,00,000/- from 2008-2009.
<p>1.6. Book Bank</p>	
<p>Books will be purchased for Medical/ Engineering/ Law / M.B.A./Veterinary / Agri. and Polytechnic / courses and placed in the Library. On completion of the course the students will return the books to Library.</p>	<p>Government of India Scholarship holder among Adi Dravidar /Tribal students. One set of Books will be supplied for every 2 students</p>
<p>From 1998-99 onwards one set of Book is supplied for each student not exceeding Rs.5000/ for the following courses:-</p>	
<p>For the benefit of students studying in Post Graduate Courses in Medical / Engg./ Agri./ Veterinary Post Graduate Technical courses, studies in law like BL/ LLB 3 Years and 5 years / LLM - ML (2 years) Chartered Accountants, Cost Accountants Intermediate, Final MBA (2 years) and other equivalent studies , Bio-Science</p>	<p>Adi Dravidar / Tribal students who are getting Government of India Scholarship only.</p>

<p>1.7 Incentive / Award of Prizes</p> <p>To create a spirit of competition in the minds of Adi Dravidar and Tribal / Adi Dravidar converted to Christianity students in improving the standard of education, a number of incentives are given. They are given below :-</p>	
<p>State Level</p>	
<p>(a) +2 Public Examination Rs.25,000/-</p> <p>(b) 10th Public Examination Rs.10,000/-</p>	<p>One Boy and One Girl each from Adi Dravidar / Tribal / Adi Dravidar converted to Christianity who have secured first mark in State Level.</p>
<p>For each subjects</p> <p>(c) +2 Examination Rs.2000/-</p> <p>(d) 10th Std Examination Rs.1000/-</p>	<p>One student each from Adi Dravidar/ Tribal / Adi Dravidar Converted to Christianity for each subject.</p>
<p>District Level Prize</p> <p>+2 Examination Rs.3000/- 10th Std First prize Rs.1000/- Second Prize Rs.500/- Third Prize Rs.300/-</p>	<p>One Boy and One Girl each from Adi Dravidar/Tribal / Adi Dravidar Converted to Christianity who have secured highest mark</p>
<p>1.8. Special Prize Money Award</p> <p>Grant of one time award to the Graduates and Post Graduate & Professional courses. Rs.2000/- per head in graduates for 250 students studying in three year courses B.A., B.Sc., B.Com., B.B.A., and Paramedical Rs.4000/- per head is granted for 150 students studying in P.G. courses M.A., M.Sc., M.Com., M.B.A., Rs.5000/- per head is granted for 150 students in Agri / Medical / Veterinary and Engineering Courses.</p>	<p>Should have secured 60% and above marks in the examination for Degree. Master Degree and Industrial Courses for Adi Dravidar/Tribal / Adi Dravidar Converted to Christianity.</p>

<p>1.9. Awards to Bright Students</p> <p>First two boys and two girls in each district from each community viz., Adi Dravidar/ Tribal / Adi Dravidar Converted to Christianity who have passed 10th std., Public Examinations and continue their studies are given a sum of Rs.800/- for the first year and Rs.960/- for the next 5 years.</p>	
	<ul style="list-style-type: none"> ➤ Should have secured first and second place in the 10th Std. in the district. ➤ Continue their studies. ➤ No income limits.
<p>1.10. Annal Gandhi Memorial Award</p>	
<p>Two (One Boy and One Girl) Hindu Adi Dravidar Students in each district who have secured first rank in the 12th Std Public Examinations and continue their studies. For the first year Rs.1500/- and for the subsequent five years of Rs.1000/- p.a.</p>	<ul style="list-style-type: none"> ➤ Adi Dravidar (Hindu) Students who have secured first rank in 12th Std. exam in the dist. level ➤ Continue their studies. ➤ No income limit
<p>1.11. Merit cum Means Award</p>	
<p>Conditions and prize amounts for grant of this award are as per the Gandhi Memorial Award. This award is meant for Tirbals and Adi Dravidar Converted to Christianity.</p>	
<p>1.12. Chief Minister's Merit Award</p>	
<p>Benefits</p>	<p>Eligibility</p>
<p>First 1000 Boys and First 1000 girls Adi Dravidar/Tribal / Adi Dravidar Converted to Christianity who have passed 12th standard examination and continue their studies are given a sum of Rs.1500/- p.a. for 5 years.</p>	<p>Should find place in the list of first 1000 students who have passed 12th Std. Public Examination and who continue their studies among Adi Dravidar/Tribal / Adi Dravidar Converted to Christianity students</p>

<p>1.13 Special Incentive Scheme for encouraging girl's education</p> <p>To reduce the drop out rate among Adi Dravidar /Tribal Girls Cash incentives are given to Adi Dravidars in 15 Districts which is educationally Backward Viz, Dharmapuri, Krishnagiri, Tiruvannamalai, Villupuram, Virudhunagar, Cuddalore, Kancheepuram, Vellore, Karur, Perambalur, Namakkal, Salem, Trichy, Nagai and Tiruvallur Districts and Tribal Girl children in all Districts except Chennai.</p> <p>There are 60000 Adi Dravidar/ Tribals Girls who are studying in 3 to 5th Std are given Rs. 500/-p.a. (Rs.50/- p.m. for 10 months)</p> <p>30000 girls students who are studying in VI Std are given Rs.1000/- p.a. (Rs.100/- p.m. for 10 months).</p>	
<p>1.14 Admission of Boys / Girls in Reputed schools for those who have scored higher marks in X Std.</p>	
To help Adi Dravidar and Tribal Students for appearing All India Level Examinations	10 Outstanding students from each district who secured highest marks in X Standard.
1.15 Admission of Adi Dravidar / Tribal / Adi Dravidar converted to Christianity students in VI Std in reputed schools.	
Admitting of bright students in 6 th Std and to allow them to continue their studies till 12 th Std.	385 Boys/ Girls one each from 385 blocks are admitted in the reputed schools.

2. Job Oriented Training	
2.1 Pre Examination Training Centre for All India Service Examination like I.A.S., I.P.S., I.R.S., etc. boarding, lodging, coaching etc. are provided free of cost.	<ul style="list-style-type: none"> ➤ Minimum Second class graduate. ➤ Annual income limit Rs.50,920/- for preliminary session. ➤ No income limit for main session.
2.2 Typewriting and Shorthand	<p>Adi Dravidar/Tribal / Adi Dravidar Converted to Christianity</p> <ul style="list-style-type: none"> ➤ No income limit
2.3 Assistance to Lawyers for Starting their Practice	
A sum of Rs.10000/- will be given to Law graduates as one time assistance to meet rent, cost of furniture, books etc. while starting their practice to law graduates	<ul style="list-style-type: none"> ➤ Adi Dravidar / Tribal Lawyers will be eligible. ➤ Annual income of parent Rs. 1,00,000/- ➤ Lawyers who registered their name within 5 years only eligible.
2.4 Issue of Tools and appliances Sewing machines/Carpentry things to the ITI holders. (Iron boxes will be supplied those who undertook ironing as a Trade)	<ul style="list-style-type: none"> ➤ Adi Dravidar /Tribal / Adi Dravidar converted to Christianity ➤ Income limit Rs.24,000/- ➤ ITI Certificate
2.5 Award of Rs.20,000/- to Best Writers	<ul style="list-style-type: none"> ➤ The best 10 writers from Adi Dravidar / Tribal / Adi Dravidar converted to Christianity will be selected to award of the prize. ➤ One candidate from other communities will also be given this chance ➤ 10+1 Best writers will be selected ➤ The selected best writers will be awarded Rs.20,000/- for their writings

3. ECONOMIC DEVELOPMENT PROGRAMMES

TAHDCO is implementing a number of schemes to the economic development of Adi Dravidar/Tribals. The details are as follows:-

Self Help Groups - Financial assistance for Economic Activities.	
<p>3.1. (Hindu Adi Dravidar /Tribal consists of 12 to 20 members) Revolving Fund Assistance of Rs.10,000/- per Group as subsidy from TAHDCO with a bank loan of Rs.15,000/-</p>	<ul style="list-style-type: none"> ➤ Women Self Help Groups of exclusively for Adi Dravidar /Tribal members organised by the NGO approved by the Mahalir Thittam ➤ Income Limit below poverty line. ➤ For starting any viable income generating activities.

<u>Economic Assistance</u> Assistance upto Rs.5.00 lakhs per group. 50% of the project cost is given as subsidy from TAHDCO and 50% as loan from Bank. Upto Rs.2.50 lakhs, no promoter contribution. Rs.2.50 lakhs to 5.00 lakhs 5% is promoter contribution.	
3.2. (a) Land Purchase Scheme Land Purchase Scheme is a scheme of far reaching a socio-economic significance for Adi Dravidar /Tribal which aims to provide Agriculture land as an asset to small and marginal farmers. a) Land Purchase Scheme Maximum Unit Cost Rs.1.00 lakh Subsidy 50% of the Unit Cost and 50% loan from Bank. Registration cost and stamp duty is exempted for 75% b) Land Development Scheme Minor irrigation and Animal Husbandry Maximum Unit cost Rs.1.00 lakh Subsidy 50% of the unit cost and 50% as bank loan. Free Electricity connection will be provided.	<ul style="list-style-type: none"> ➤ Age Group 18 to 55 ➤ income limit Rural Rs.18,460/- and Urban Rs.28,536/- ➤ the scheme is exclusively for Adi Dravidar /Tribal women ➤ Community Certificate ➤ Must have a Ration Card. ➤ The beneficiary will be permitted to purchase land upto 5 acres of dry land and 2.5 acres of wet land.
3.3 District Collector's Discretionary Fund :	
100% subsidy, maximum Rs.10,000/- per head.	Highly marginalized poor Hindu Adi Dravidar and Tribal Welfare people those who are beyond the reach of regular schemes.
3.4 NSKDFC Individual maximum unit cost Rs.5.00 lakhs, subsidy 30% of the unit cost subject to a maximum of Rs.25,000/- balance amount (Term Loan) provided by TAHDCO at nominal rate of interest	<ul style="list-style-type: none"> ➤ Sanitary Workers and their dependents ➤ Age Group 18 to 55 ➤ Certificate issued by the local authorities as "Scavengers"

3.5. NSLRS	
Individual loan Maximum unit cost Rs.50,000/- Subsidy 50% of the unit cost subject to maximum of Rs.10,000/- Margin money 15% of unit cost maximum of Rs.7500/- and balance Bank Loan Rs.32,500/-	<ul style="list-style-type: none"> ➤ Scavengers and their dependents ➤ Age Group 18 to 55 ➤ Certificate issued by the local authorities as "Scavengers". ➤ The members of the Groups (i.e. the scavenger dependents)
3.6. Individual Entrepreneur Development Scheme	
Financial Assistance for project costing upto Rs.7.50 lakhs Subsidy 30% of the unit cost subject to a maximum of Rs.25,000/- Balance amount as Bank Loan. Upto loan for Rs.1.00 lakh. No promoters contribution. Rs.1.00 lakh, and above 5% is promoter's contribution.	<ul style="list-style-type: none"> ➤ Income Limit Rural Rs.18,460/- Urban Rs.28,536/- ➤ Must have a Ration Card, ➤ Community Certificate. ➤ Age 18 to 55 years (Adi Dravidar)
3.7 Self Employment Programme for Youth (SEPY)	
Under this scheme, specific viable activities are identified and selected youth are trained and escorted by an agency to start micro enterprises on a sustainable basis. For which Rs. 25,000/- will be given as subsidy by TAHDCO.	<ul style="list-style-type: none"> ➤ Age 18 to 35 years ➤ Adi Dravidar Youths ➤ Must have Ration Card ➤ Community Certificate.
3.8. Vocational Training Programme	
Vocational Training Programme on high employment potential such as Computer Software, C++, Java, Nursing Assistant, Air Hostess, Hotel Management, Fashion design and Garment making etc., are organized in all districts, free of cost.	<ul style="list-style-type: none"> ➤ Age 15 to 35 ➤ Adi Dravidar / Tribal/Adi Dravidar converted to Christianity youths ➤ Community Certificate ➤ Ration Card.
Financial Assistance of Rs.25,000/- to Adi Dravidar/Tribal/Converted Adi Dravidar Christian Candidates for preparation of Civil Service Main Examination for Rs.25000 is given to meet the expenses for preparation of Civil Services Main Examination to be conducted by UPSC.	<ul style="list-style-type: none"> ➤ Community Certificate ➤ Proof for having passed Civil Services (Preliminary Examination) ➤ Evidence for appearing Civil Services (Main Examination) with option subject I & II

4. Housing and other Schemes

The basic needs of the Scheduled Castes and Scheduled Tribes are provided by this Department and other Departments. Details of the Schemes are given below:-

Benefits	Eligibility
4.1. House sites are provided free of cost 3 cents in rural areas. 1 ½ cents in Municipal area and 1 cent in Corporation areas.	<ul style="list-style-type: none"> ➤ Adi Dravidar / Tribal families who do not own a house or house site. ➤ Annual income Rs.16,000/- in rural areas and Rs.24,000/- in Urban areas.
Encroachments are regularised for issue of pattas, if they are not objectionable	-do-
4.2. Housing Scheme	
Houses are constructed and given to Adi Dravidar and Tribals at a free of cost under Indira Awas Yojana Schemes	Do not own a house and has a house site patta
4.3. Drinking Water facility	
Provision of drinking water facilities to Adi Dravidar and Tribal Habitations	Habitation without drinking water facilities
4.4. Burial Ground	
Provision of Burial Grounds and pathways to Burial Grounds	Adi Dravidar /Tribal habitation without burial ground and pathway to burial ground facilities.
4.5. Link Road	
Link Roads are provided connecting the Adi Dravidar /Tribal habitation with the main roads / villages	Habitation without link road.
4.6 Community Halls	
Community Halls are constructed in Adi Dravidar habitation for conducting social functions like marriage etc.	Habitation without these facilities.
4.7 Assistance for Funeral Rites	
A sum of Rs.500/- is given as subsidy for meeting expenses on funeral rites of Adi Dravidar/Tribal/Adi Dravidar converted to Christianity families.	Annual Income Ceiling Rs.24,000/-

5. Abolition of Bonded Labour System	
Persons kept as bonded labour are released and rehabilitated by providing financial assistance as grant, to the tune of Rs.20,000/- Of this, a sum of Rs.1000/- each will be given immediately on relief from Bondage. Remaining (Rs.19,000/-) amount will be given for the rehabilitation. Moreover House site pattas, houses under group housing scheme through IRDP, drinking water facility and bank loan assistance are provided to them.	Person released from bondage

23. Tribal Development

For the development of Tribals, this Department and other various sectoral Departments are implementing a number of schemes through Tribal Sub Plan. The Tribal Sub Plan is mainly implemented in the following Integrated Tribal Development Programme areas where predominant tribal population is in existence.

District		Area
1	Villupuram	Kalrayan Hills
2	Thiruvannamalai	Jawadhu Hills
3	Vellore	Jawadhu Hills including Yelagiri Hills.
4	Dharmapuri	Sitheri Hills
5	Tiruchirappalli	Pachamalai
6	Salem	Kalrayan Hills Pachamalai, Aranoothumalai, Yercaud Hills
7	Namakkal	Kolli Hills

For the Welfare of the Tribals living in the above areas the following special schemes are implemented :-

Kinds of Benefits	Eligibility
6.1 Development of Horticulture. Distribution of seeds and Saplings and fertilizers worth Rs.1000/- at free of cost.	Tribals who own one acre of land
6.2 Sericulture Scheme	
Raising of mulberry plantation and rearing silk worms Subsidy is given ranging from 50% to 75%	Tribal who own atleast half acre of land

6.3. Provision of Minor Irrigation	
Facilities in areas where the tribals have their own lands by constructing check dams etc.	50% of the beneficiaries to be Tribals.
6.4. Animal Husbandry	
Distribution of sheep Units, Milch animals, calves at 50% to 75% subsidised cost and provision of health cover to the animals, artificial insemination etc.	Tribals
6.5. Development of Agricultural lands held by Tribals in hilly and sloppy areas by providing Soil Conservation measures (Free of Cost)	Lands held by Tribals
6.6. Supply of Beehives at free of cost for collecting honey	Tribal forest areas
6.7. Afforestation schemes providing incentives and providing employment to Tribals in Forest Operation.	Tribal forest Areas
6.8. Providing interest free loan to tribals, provision of essential articles at reasonable price and marketing the Minor Forest produces to ensure better returns to the tribals through LAMP Societies.	Tribals
6.9. Provision of street lights to Tribal habitations.	Habitation without street light
6.10 Provision of link road facilities to the tribal village connecting with plains or main villages	Village without road facilities.
6.11 Construction of free houses for tribals	Tribals who are having free house site pattas, free houses will be constructed.
6.12 Vocational Guidance centres are functioning at Udhagamandalam for the guidance to of Tribal Youths for employment purposes.	Tribal Youth
6.13. Employment opportunities to Educated Tribal Youths	Unemployed Tribal Youths
6.14 Training in basket making, tailoring etc. for the women	Tribal women
6.15 Insurance Scheme to the Primitive Tribal (Janasree Beema Yojana scheme	Primitive Tribals in the age group of 18 to 58 years.

6.16 Hill Area Development Programme	Tribals residing in Nilgiris District (Housing, Drinking Water facilities in Tribal hamlets & GTR schools, Additional Buildings to GTR schools etc., Community hall, computers, Driving licences, foot path and water supply etc.)
6.17 Western Ghat Development Programme	Tribal residing in the Districts (construction of compound walls & retaining walls, class rooms, kitchen to the GTR schools, road facilities, water supply and street lights etc.)

7. Tamil Nadu Tribal Welfare Board

The Tamil Nadu Tribal Welfare Board has been constituted under the Chairmanship of the Minister for Adi Dravidar Welfare with 8 official and 13 non-official members for the over all development of the Tribals in the fields of Social Education and Economic.

7.1 Name of Schemes and Financial Assistance of Tribal Welfare Board

Benefit	Eligibility
7.1.1. Accident Relief Scheme :	
Death occurred by Accident Rs.1,00,000/-	Member of Tribal Welfare Board
7.1.2. Disability occurred by Accident (According to the grade of disability) Rs.10,000-1,00,000/-	
7.2. Natural Death Rs.15,000/-	Member of Tribal Welfare Board
7.3. Assistance for Funeral Rites Rs.2,000/-	Member of Tribal Welfare Board
7.4. Educational Assistance	The following educational Assistance are given to the Children of the member of the Tribal Welfare Board Member

7.4.1. Female child studying 10 th Std	Rs.1,000/-
7.4.2 Child passed 10 th Std.,, Rs.1,000/-	
7.4.3. Female child studying 11 th Std., Rs.1,000/-	
7.4.4. Female child studying 12 th Std., Rs.1,500/-	
7.4.5. Child passed 12 th Std. Rs.1,500/-	
7.4.6.(i) Regular degree course Rs.1,500/-	
7.4.6.(ii) Regular degree course (Hosteller) Rs.1,750/-	
7.4.7. (i) Regular PG degree course Rs. 2,000/-	
7.4.7.(ii) Regular PG degree (Hosteller) Rs. 3,000/-	
7.4.8.(i) Professional course (Degree) Rs. 2,000/-	
7.4.8.(ii) Professional course (Degree-Hosteller) Rs. 4,000/-	
7.4.9.(i) Professional course - PG degree Rs.4,000/-	
7.4.9.(ii) Professional course -PG degree (Hosteller) Rs.6,000/-	
7.4.10.(i) ITI/Polytechnic Rs.1,000/-	
7.4.10.(ii) ITI/Polytechnic (Hosteller) Rs.1,200/-	
7.5. Marriage Assistance Rs.2,000/-	Member of Tribal Welfare Board
7.6. Assistance for Maternity at the rate of Rs.1000/- per month for six months Rs. 6000/- only.	Member of Tribal Welfare Board
7.6.1. Abortion Rs.3,000/-	Member of Tribal Welfare Board
7.7. Assistance for Optical upto Rs. 500/-	Member of Tribal Welfare Board
7.8.Old Age Pension Rs.400/-p.m.,	Member of Tribal Welfare Board

8. Tamil Nadu Sanitary Workers Welfare Board.

As per G.O.Ms.No. 71, AD & TW Department, dt.11/6/07 the Sanitary Workers Welfare Board was formed with Hon'ble Minister for Adi Dravidar Welfare as Chairman with 12 official and 13 Non official members. Initially a sum of Rs.1.00 crore was sanctioned by Government for implementation of welfare schemes for the sanitary workers and the amount was released.

Sl. No.	Details of Assistance		Assistance amount
1	Accident Insurance Scheme		Rs.
	a Death on accident		1,00,000
	b Handicapped		10,000 to 1,00,000
2	Assistance to Natural death		15,000

3	Assistance to Funeral rites		2,000	
4	Scholarship			
	a	to study 10 th Std. (for Girls alone)	1,000	
	b	Pass in X Std.	1,000	
	c	to study XI Std. (for Girls alone)	1,000	
	d	to study 12 th Std. (for Girls alone)	1,500	
	e	Pass in 12 th Std.	1,500	
	f	Regular Degree course	Days Scholars	1,500
			Hostellers	1,750
	g	Regular Post-Graduate Degree course	Days Scholars	2,000
			Hostellers	3,000

	h	Degree in Technical education	Days Scholars	2,000	
			Hostellers	4,000	
	i	P. G Degree in Technical Education	Days Scholars	4,000	
			Hostellers	6,000	
	j	ITI or Polytechnic	Days Scholars	1,000	
			Hostellers	2,000	
5	Assistance to Marriage			2,000	
6	Maternity Assistance				
	a	Maternity Assistance @ Rs.1,000/- every month.		6,000	
				3,000	
7	For Replacement of old Spectacles / purchase of New Spectacles.			500	
8	Old Age Pension			400	

Out of 31587 persons registered as members as on 31.3.09 identity cards have been issued to 9523 members by Tahdco. From 1.11.08 to 31.3.09 a sum of Rs.578005/- have been distributed to 324 members.

From 1.4.09 to 31.5.09 , 589 members have been sanctioned a sum of Rs.6,62,460 for the above schemes. In total 913 sanitary workers who have registered as members have been sanctioned a sum of Rs.12,40,465/-

Department of Adi Dravidar and Tribal Welfare

Powers and duties of officers and employees **(Section 4(1)(b)(ii) of Right to Information Act, 2005)**

This Department is headed by the Principal Secretary to the Government of Tamil Nadu, who is a senior IAS officer. The Principal Secretary is the administrative head of the Department and principal adviser to the Minister for Adi-Dravidar welfare on all matters of policy and administration relating to this Department. He is assisted by three Deputy Secretaries and seven Under Secretaries. The Officers and Employees of this Department exercise the administrative and financial powers as laid down in the Secretariat Office Manual and Tamil Nadu Financial code. This Department is responsible for formulation of policies of the Government in respect of welfare of Adi Dravidars and Scheduled Tribe population in Tamil Nadu and also for the execution and review of these policies. The powers and duties of the officers in the department of Secretariat are indicated below:-

A. Principal Secretary to Government

The Principal Secretary is the head of office. He is responsible for the careful observance of the Business Rules and Secretariat Instructions in the transaction of the business in the department. He exercises general supervision and control over the staff under him including Deputy Secretaries and Under Secretaries and is responsible for seeing that the members of the staff do the work allotted to them efficiently and expeditiously. Policy matters and all important matter should be dealt with in consultation with the Principal Secretary who will be in over all charge of the Department.

B. Deputy Secretaries

The Deputy Secretaries are dealing with cases relating to the subjects allotted to them and submit to the Principal Secretary. They can send cases for orders direct to the Minister with reference to the general directions of the Secretary. The Deputy Secretaries also exercises control over the sections placed in her/his charge both in regard to dispatch of business and in regard to discipline.

C. Under Secretaries

The Under Secretaries exercises control over the sections placed in his charge both in regard to dispatch of business and in regard to discipline.

2. This Department consists of 21 sections and the functioning of these sections is tabulated below:-

S1.No.	Sections	Details of subjects dealt with
1.	OP.1	<ul style="list-style-type: none"> 1) All establishment matter of the staff like appointment, promotion and pay fixation. 2) Retirement and pensionery cases, 3) Maintenance of Service Records
2.	OP.2	<ul style="list-style-type: none"> 1) Loans and Advances to the staff members. 2) Medical Reimbursement. 3) Leave Travel Concession
3.	Bills	<ul style="list-style-type: none"> 1) All payments due to the staff members. 2) Maintenance of Service Register of the staff.
4.	ADW.1	<ul style="list-style-type: none"> 1) Directorate Establishment 2) TAHDCO Establishment Vigilance Cases
5.	ADW.2	<ul style="list-style-type: none"> 1) Construction of ADW/ GTR Schools and its maintenance. 2) Grant to Adi Dravidar Welfare Schools/NGOs/ Tribal Schools. 3) Construction of ADW Hostels and its maintenance. 4) All matters relating to ADW&TW schools appeal, review & revision cases and also cases pertaining to rule 9(a) of Tamil Nadu Pension Rules.
6.	ADW.3	<ul style="list-style-type: none"> 1) Pre-matric scholarship and Post-matric scholarship, Supply of Text Books, Uniforms and Note Books.
7.	ADW.4	<ul style="list-style-type: none"> 1) Establishment matters relating to ADW Hostels in the State. 2) Supply of materials, furniture to hostels.
8.	ADW.5	Matters relating to TAHDCO.

9.	ADW.6	Chief Minister's Special Cell petitions and other miscellaneous matters relating to the Department. Abolition of Bonded Labour and Rehabilitation of Scavenger.
11.	ADW.7	1. Establishment matters relating to ADW Schools. 2. Supply of Bicycles to Adi Dravidar and Tribal students.
12.	ADW.8	1) Budget 2) Consolidation of P.A. Committees.
14.	LA.1	Acquisition of lands for construction of Houses, Schools etc. for the welfare of SCs/STs.
15.	LA.2	
17.	PA	1) Prevention of atrocities on SCs and STs by enforcing the provisions of the Scheduled Caste and Scheduled Tribe (Prevention of Atrocities) Act, 1989. 2) Protection of Civil Right Act, 1995.
18.	TD 1	1) Special Central Assistance to Tribal Sub Plan. 2) Grants under Article 275(1) of Constitution of India. 3) Primitive Tribal Groups. 4) Janashree Bima Yojana 5) Tribal Schemes and formulation of TSP. 6) All matters relating to Egalaiva Model Residential Schools (EMRS)
19.	TD 2	Reservation, ICMR, Tribal Research Centre, Hill Area Development Programme Scheme. Implementation of Forest Dwellers Act.
20.	SCP	1) Loan assistance to SC/ST 2) Land Purchase Scheme 3) Economic Development Schemes for SCs.
21.	MEC	1) Formulation and Monitoring of SCP. 2) Monitoring of TSP and SCA to SCP. 3) Monitoring of Twenty Point Programme and Centrally Sponsored Scheme.

Department of Adi Dravidar and Tribal Welfare

Procedure followed in decision making process

(Section 4(1)(b)(iii) of Right to Information Act, 2005)

The Department, as part of the Government Secretariat, follows the procedure laid down in the Secretariat Office Manual and the Tamil Nadu Government Business Rules and Secretariat Instructions. Apart from this, the provisions in the Tamil Nadu Financial Code, Tamil Nadu State and Subordinate Service Rules and the Tamil Nadu Government Servants' Conduct Rules, 1973 are also followed wherever applicable.

2. The decisions are taken based on the merits of the issues, relative priorities and availability of funds etc. in accordance with the documented procedures / laid down procedures / defined criteria / rules detailed above. The process of examination is initiated by the Assistant Section Officers and passes through the Section officer, Under Secretaries and Deputy Secretary/Joint Secretary to the Secretary. If need be, other departments are consulted. In case of matters involving funds, Finance Department is invariably consulted. Wherever the Business Rules require circulation of files to the Minister or Chief Minister or Governor, orders are obtained in circulation.

Department of Adi Dravidar and Tribal Welfare

Norms set for the discharge of functions

(Section 4(1)(b)(iv) of Right to Information Act, 2005)

For the discharge of functions allocated to the Adi Dravidar and Tribal Welfare Department, the provisions contained in the “Secretariat Office Manual” are followed. The day-to-day administrative functioning is governed, by various set of Acts and Rules and instructions issued by the Government from time to time. Some of the commonly used Acts/Rules/Manuals are as follows:-

- i) Secretariat Office Manual.
- ii) The Tamil Nadu Government Business Rules and Secretariat Instructions.
- iii) The Tamil Nadu Government Servants conduct Rules, 1973.
- iv) Tamil Nadu State and Subordinate Service Rules
- v) Fundamental Rules.
- vi) The Tamil Nadu Acquisition of Land for Harijan Welfare Schemes Act, 1978.

Department of Adi Dravidar and Tribal Welfare

Rules, Regulations, Instructions, Manuals and records for discharging functions (section 4(1)(b) (v) of Right to Information Act, 2005)

1. The business in the department is carried out with reference to the provisions contained in the following Rules and Regulations and Manuals.

- i) Tamil Nadu Government Business Rules and Secretariat Instructions.
- ii) The Tamil Nadu Secretariat Office Manual.
- iii) Tamil Nadu Budget Manual
- iv) Tamil Nadu State and Subordinate Service Rules
- v) Tamil Nadu Civil Services (Discipline and Appeal) Rules
- vi) Tamil Nadu Government Servants Conduct Rules, 1973
- vii) Tamil Nadu Pension Rules
- viii) Fundamental Rules
- ix) Tamil Nadu Financial Code
- x) Tamil Nadu Account Code
- xi) Tamil Nadu Treasury Code
- xii) The Tamil Nadu Land Acquisition of Land for Harijan Welfare Schemes Act, 1978
- xiii) Guidelines issued by the Government of India.
- xiv) The Protection of Civil Right Act 1955.
- xv) The Scheduled Caste and Scheduled Tribes (Prevention of Atrocities) Act, 1989.
- xvi) The Bonded Labour System (Abolition) Act, 1976.
- xvii) The Employment of Manual Scavengers and Construction of Dry Latrines (Prohibition) Act, 1993.

2. The details of the above listed Rules, Manuals and Acts are furnished below:-

1.	Name of the Rules:	Tamil Nadu Government Business Rules and Secretariat Instructions.
	Type of the document:	The rules describe the manner and procedures in conducting the Business of the Government complying with the provisions of the Constitution of India.
2.	Name of the Manual:	The Tamil Nadu Secretariat Office Manual.
	Type of the document:	The manual describes the system and procedures to be followed in conducting the office work in the departments of Secretariat.

3.	Name of the Manual:	The Tamil Nadu Budget Manual
	Type of the document:	This manual contains the rules framed by the Finance Department for the guidance of estimating officers and departments of Secretariat in regard to the budget procedure in general and to the preparation and examination of the annual budget estimates and the subsequent control over expenditure in particular to ensure that it is kept within the authorised grants or appropriation.
4.	Name of the document:	Tamil Nadu State and Subordinate Service Rules.
	Type of the Rules:	The rules are made under the proviso to article 309 of the Constitution of India governing the service conditions of members of State and Subordinate Services.
5.	Name of the document:	Tamil Nadu Civil Services (Discipline and Appeal) Rules.
	Type of the Rules:	The rules are made under the proviso to article 309 of the Constitution of India in relation to the discipline, penalty and appeal against penalty imposed on the members of civil service of the State.
6.	Name of the document:	Tamil Nadu Government Servants Conduct Rules.
	Type of the Rules:	The rules are made under the proviso to article 309 of Constitution of India in relation to the conduct of the members of civil service of the State in the performance of the duty with integrity and devotion to duty.

7.	Name of the document:	Tamil Nadu Pension Rules.
	Type of the Rules:	The rules are made in relation to the pensionary benefits to the members of civil service of the State.
8.	Name of the document:	Fundamental Rules.
	Type of the Rules:	The rules are made under the proviso to article 309 of Constitution of India in relation to the pay, allowances, leave, joining time, foreign service etc. of the members of civil service of the State.
9.	Name of the document:	Tamil Nadu Financial Code.
	Type of the Code:	The code is published by the Finance Department outlining discipline to be followed in incurring expenditure and procedures to be followed and delegation of powers.
10.	Name of the document:	Tamil Nadu Account Code.
	Type of the Code:	The code published by the Finance Department outlines the accounting procedures to be followed by various departments while regulating expenditures.
11.	Name of the document:	Tamil Nadu Treasury Code.
	Type of the Code:	The code published by Finance department outlines the procedures to be followed in regard to preparation of bills and presenting to treasury for payment and accounting procedures incidental thereto.
12.	Name of the document:	Tamil Nadu Land Acquisition Act, 1978
	Type of the Act:	The Act contains the procedure for acquisition of lands for construction of houses, schools etc. for the welfare of SC/STs of this State.

13.	Name of the document:	Guidelines issued by the Government of India.
	Type of the Guidelines:	The Government of India issued guidelines for grant of aid to this State for the welfare of SC/STs. such as Scholarships, Special Central Assistance to Special Component Plan, Grants under Article 275 (i) of Constitution of India.

The documents mentioned in items 1 to 12 are available with the Director of Stationery and Printing for sale to the public on payment of cost. Item No.13 is intended only for official use and it is not available for sale.

14.	Name of the document:	The Protection of Civil Rights Act, 1955
	Type of the Guidelines:	It is a Central Act which prescribed punishment for the preaching and practice of "Untouchability".
15.	Name of the document:	The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989.
	Type of the Guidelines:	This is a Central Act to prevent the commission of offences of atrocities against the members of Scheduled Caste and the Scheduled Tribe to provide for Special Court for the tribal of such offences and for the Relief and Rehabilitation of the victims of such offences.
16.	Name of the document:	The Bonded Labour System (Abolition) Act, 1976.
	Type of the Guidelines:	This is a Central Act, dealing with matters relating to Bonded Labour
17.	Name of the document:	The Employment of Manual Scavengers and construction of Dry Latrines (Prohibition) Act, 1993.
	Type of the Guidelines:	This is a Central Act, dealing with matters relating to Scavengers.

Department of Adi Dravidar and Tribal Welfare

A statement of categories of documents that are held by it for its control

(section 4(1)(b)(vi) of Right to Information Act, 2005)

Sl.No.	Category of the document	Name of the document and its introduction in one line	Procedure to obtain the document	Held by / under control of
1.	Policy Note	contains the Policy pronouncements of the Department for the concerned year.	Application to PIO	PIO
2.	Special Component Plan	The share of the Special Component Plan in the State Annual Plan	Application to PIO	Adi Dravidar and Tribal Welfare Department
3.	Tribal Sub Plan	The share of Tribal Sub Plan in the State Annual Plan	Application to PIO	Adi Dravidar and Tribal Welfare Department
4.	Guidelines	The Government of India's guidelines for the grant of Scholarship, Special Central Assistance to Tribal Sub Plan etc.	Application to PIO	Adi Dravidar and Tribal Welfare Department
5.	Important G.Os. www.tn.gov.in	Issued by the Adi Dravidar and Tribal Welfare Department from time to time	Application to PIO	Adi Dravidar and Tribal Welfare Department

Department of Adi Dravidar and Tribal Welfare

Particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof

(Section 4(1)(b)(vii) of Right to Information Act, 2005)

At present there is no formal mechanism to seek consultation / participation of public in formulation of policies of this Department. However, their participation is there in certain committees constituted by this Department. The suggestions and views on policy matters and programmes received from the public/Non-Governmental Organisations are given due weightage by this department in formulating policies and programmes. The recommendations/observations made by the Public Accounts Committee/Public Undertakings Committee/Assurance Committee/Petitions Committee, etc. of the Legislative Assembly are also acted upon by this Department.

Department of Adi Dravidar and Tribal Welfare
A statement of the Boards, Councils, Committees and other bodies
consisting of two or more persons constituted as its part or for the
purpose of its advice, and as to whether meetings of those Boards,
Councils, Committees and other bodies are open to the public, or the
minutes of such meetings are accessible for public
(section 4(1) (b)(viii) of Right to information Act, 2005)

1) High Level Monitoring Committee/District Level Committee on Bonded

Labour:

i) Purpose:

For the speedy action in releasing and rehabilitating Bonded Labourers.

(ii) Details of Members:-

(a) High Level Committee:

1.	Chief Secretary	-	Chairman
2.	Secretary, Adi Dravidar and Tribal Welfare Department	-	Member
3.	Secretary, Public Department	-	Member
4.	Secretary, Revenue Department	-	Member
5.	Secretary, Labour and Employment Department	-	Member
6.	Secretary, Rural Development Department	-	Member
7.	Secretary, Social Welfare & Noon Meal Programme Department	-	Member
8.	Secretary, School Education Department	-	Member
9.	Secretary, Health and Family Welfare Department	-	Member
10.	Secretary, Planning and Development Department	-	Member
11.	Commissioner, Adi Dravidar Welfare	-	Member Secretary
12.	Director, Tribal Welfare	-	Member
13.	Special Officer (Bonded Labour abolition)	-	Member
14.	Collectors (2 District Collectors on rotation basis)	-	Member
15.	K.R.Venugopal, Special Rapporteur, National Human Rights Commission	-	Special Invitee

(b) District Level Committee:

1. District Collector	- Chairman
2. District Revenue Officer	- Member Secretary
3. Revenue Divisional Officers/ Block Development Officers	- Members

Frequency of Committee Meeting:

(a) High Level Monitoring Committee:

Once in three months.

(b) District Level Committee:

Once in a month

2. State level Monitoring Committee and District Level Monitoring Committee on National Scheme for Liberation and Rehabilitation of Scavenger and their dependents: (NSLRS)

i) Purpose:

For the effective monitoring and implementation of NSLRS scheme for the benefit of scavenger and their dependents.

(ii) Details of Members:

(a) State Level Monitoring Committee:

1.	Chief Secretary to Government of Tamil Nadu	Chairman
2.	Secretary to Adi Dravidar and Tribal Welfare Department	Convener
3.	Secretary to Government, Rural Development	Member
4.	Secretary to Government, Small Industries Department	Member
5.	Secretary to Government, Municipal Administration and Water Supply Department	Member
6.	Secretary to Government, Finance Department	Member
7.	The Director of Adi Dravidar and Tribal Welfare	Member
8.	The Director of Rural Development, Chennai	Member
9.	The Member Secretary, Planning Commission, Chennai	Member
10.	Managing Director, TAHDCO	Member
11.	Chief Officer, Reserve Bank of India	Member

12.	State Level Bankers Committee, Lead Bank, Indian Overseas Bank, Chennai	Member
13.	General Manager, NABARD	Member
14.	The Director, Municipal Administration	Member
15.	Thiru M.Ravikumar,	Non-Official Member
16.	Thiru G.Nageswara Rao,	Non-Official Member

(b) District Level Monitoring Committee:

1.	District Collector	Chair Person
2.	District Adi Dravidar Welfare Officer	Member
3.	District Manager, TAHDCO	Member-Secretary
4.	General Manager, District Industries Centre	Member
5.	Assistant Director of Animal Husbandry	Member
6.	Project Officer, District Rural Development Authority	Member
7.	Lead Bank Officer of the concerned District	Member
8.	Commissioners of Municipalities, Executive Officers of Town Panchayat in the District	Member
9.	Two Non-Officials from Scavengers Community	Representatives

(iii) Frequency of Meeting:-

(a) State Level Monitoring Committee:- Once in three months.

(b) District Level Monitoring Committee:- Once in a month

3. Committee for Management of Corpus Fund:-

(i) Purpose:

For setting up of Dalits/Tribal Welfare activities foundation, the Government sanctioned a sum of Rs.50 lakhs as corpus fund and constituted a Committee for its management.

(ii) Details of members:-

1.	Minister for Adi Dravidar Welfare	Chairman
2.	Secretary, Adi Dravidar and Tribal Welfare Department	Member
3.	Secretary, Finance or his nominee	Member
4.	Commissioner of Adi Dravidar Welfare	Member- Secretary/Convenor
5.	Director of Tribal Welfare	Member
6.	Commissioner of Arts and Culture	Member
7.	Commissioner of Archives	Member
8.	Director/Deputy Director of Tribal Research Centre, Ooty	Member

4. State Level Vigilance and Monitoring Committee:

(i) Purpose:

To review the implementation of the provisions of Scheduled Caste/Scheduled Tribe (Prevention of Atrocities) Act, 1989

(ii) Details of Members:

1.	Chief Minister	Chairman
2.	Minister for Finance	Member
3.	Minister for Adi Dravidar Welfare	Member
	MEMBER OF PARLIAMENT (SC)	
4.	Thiru A. Krishnasamy	Member
5.	Thiru.A.K.S. Vijayan	Member
	MEMBER OF LEGISLATIVE ASSEMBLY (SC/ST)	
6.	Tmt Sankari Narayanan (Acharapakkam)	Member
7.	Thiru. A. Soundarapandian (Kunnoor)	Member

8.	Thiru.S. Gurusamy (Anthiyur)	Member
9.	Tmt.R. Rani (Uppiliapuram)	Member
10.	Thiru.M. Rajkumar (Perambalur)	Member
11.	Tmt. D. Yasodha (Sriperumbudur)	Member
12.	Thiru. Polur Varadhan (Sengam)	Member
13.	Thiru. Kovai Thangam (Valparai)	Member
14.	Thiru. Ram Prabhu (Paramakudi)	Member
15.	Thiru. T. Moorthy (Thirupporur)	Member
16.	Thiru. K. Mahendran (Perambur)	Member
17.	Thiru. P. Dilli Babu (Harur)	Member
18.	Thiru.K. Ulaganathan (Thiruthuraipoondi)	Member
19.	Tmt. Padmavathi (Nannilam)	Member
20.	Thiru. Poovai Jagan Moorthy (Arakkonam)	Member
21.	Chief Secretary	Member
22.	Home Secretary	Member
23.	Inspector General of Police, Social Justice & Human Rights	Member
24.	Director / Deputy Director, National Commission for SC	Member
25.	Secretary, Adi Dravidar and Tribal Welfare	Convenor
26.	Commissioner for Adi Dravidar Welfare	Member
27.	Director for Tribal Welfare	Special Invitee

(iii) Frequency of Meeting:

Twice in a year.

5. Empowered Committee:

(i) Purpose:

To approve the various schemes implemented for the welfare of Hindu Adi Dravidars utilising the Special Central Assistance funds to the Scheduled Castes Sub Plan sanctioned by the Government of India.

(ii) Details of the members:

1)	Minister (Adi Dravidar Welfare)	Chairman
2)	Chief Secretary to Government	Member
3)	Secretary to Government, Adi Dravidar and Tribal Welfare Department	Member
4)	Secretary to Government, Finance Department	Member
5)	Secretary(ies) of the Department concerned with the scheme	Member(s)

6. Governing Council and Finance Committee for Tribal Research Centre, Ooty

(i) Purpose:

To review the functioning of Tribal Research Centre, Ooty.

(ii) Details of members:

(a) Governing Council:

1)	Minister (Adi Dravidar Welfare)	Chairman
2)	Secretary to Government, Adi Dravidar and Tribal Welfare Department	Vice-Chairman
3)	Director, Tribal Welfare Department, Chennai-5.	Member
4)	Joint Secretary, Ministry of Tribal Welfare, New Delhi	Member
5)	Special Secretary to Government, Finance Department, Chennai	Member
6)	Director, National Commission for SC/ST, Chennai-6.	Member
7)	Project Officer, Hill Area Development Programme, Ooty	Member
8)	Director, All India Dravidan Languages Association, St.Xavier College, Tiruvanandapuram, Kerala-695586	Member
9)	Head of Department, Anthropology Department, University of Madras, Chennai-5.	Member
10)	Director, Tribal Research Centre, Ooty	Member-Convenor

(b) Finance Committee:

1)	Secretary to Government, Adi Dravidar and Tribal Welfare Department, Chennai-9.	Chairman
2)	Director, Tribal Welfare Department, Chennai-5.	Member
3)	Deputy Secretary to Government, Finance Department, Chennai-9.	Member
4)	Director, Tribal Research Centre, Ooty	Member-Convenor

(iii) Frequency of Meeting of the Committees:

Twice in a year

7. State Level Adi Dravidar Welfare Committee:

(i) Purpose:

To monitor the welfare schemes intended for the SC people.

(ii) Details of the members:

1.	Minister (Adi Dravidar Welfare)	Chairman
2.	Chief Secretary to Government	Vice Chairman
3.	Secretary to Government, Adi Dravidar and Tribal Welfare Department	Member
4.	Director, Adi Dravidar Welfare	Member Secretary
5.	Thiru.A. Krishnasamy	Member
6.	Thiru.A.K.S. Vijayan, MP	Member
7.	tmt. P. Prabavathi, MLA	Member
8.	Thiru. A. Soundra Pandian, MLA	Member
9.	Thiru.M. Anbalagan, MLA	Member
10.	Thiru. S. Gurusamy, MLA	Member
11.	Thiru.P. Kamaraj, MLA	Member
12.	Thiru.C. Tamil Selvan, MLA	Member
13.	Thiru.M. Panner Selvam, MLA	Member
14.	Thiru.K. Thirunavukarasu, MLA	Member
15.	Tmt. D. Yasodha, MLA	Member
16.	Thiru. Polur Varadhan, MLA	Member
17.	Thiru. Kovai Thangam, MLA	Member
18.	Thiru. R. Ram Prabhu, MLA	Member

19.	Thiru. D. Murthy, MLA	Member
20.	Thiru. K. Mahendran, MLA	Member
21.	Thiru. P. Delli Babu, MLA	Member
22.	Thiru. K. Ualaganathan, MLA	Member
23.	Tmt. P. Padmavathi, MLA	Member
24.	Thiru. T. Ravi Kumar, MLA	Member
25.	Thiru. K. Selvam, MLA	Member
26.	Thiru. P. Jagan Murthi, MLA	Member
27.	Thiru. V. Gopala Krishnan, EX-MLA	Member
28.	Thiru. V.P. Singara Velu, EX-MLA	Member
29.	Thiru. P. Vadivelu	Member
30.	Thiru. M.C. Shanmugaya	Member
31.	Thiru. S. Murugesan	Member
32.	Thiru. M. Mayil Vaghanan	Member
33.	Rev. A.M. Chinnappa	Member
34.	Father S. Lurthusamy	Member

8. State Committee for supporting Voluntary Efforts:

(i) Purpose:

To monitor and review the projects implemented by the Non-Governmental Organisations.

(ii) Details of Members:

1.	Secretary to Government, Adi Dravidar and Tribal Welfare Department, Chennai-9.	Chairman
2.	Commissioner / Director of Tribal Welfare, Chennai-5.	Member-Convenor
3.	Commissioner / Director of Adi Dravidar Welfare	Member
4.	Secretary to Government, Rural Development Department or his representative	Member
5.	Secretary to Government, Agriculture Department or his representative	Member
6.	Secretary to Government, Health and Family welfare Department or his representative	Member
7.	3 Non-Governmental Organisations to be nominated by the Chairman	Member
8.	The Director, Tribal Research Centre, M.Palada, Udhagamandalam	Member

9. District Level / State Level Committees for verification of Community Certificates:

Certificates:

i) Purpose:

To verify the genuineness of the Community Certificates issued to SC/STs.

(ii) Details of members:

(a) State Level Scrutiny Committee:

1.	Secretary to Government, Adi Dravidar and Tribal Welfare Department	Chairman
2.	Director/ Commissioner, Tribal Welfare	Member Secretary
3.	An Anthropologist	Member

(b) District Level Vigilance Committee:

1.	District Collector	Chairman
2.	District Adi Dravidar and Tribal Welfare Officer	Member Secretary
3.	An Anthropologist	Member

The meetings of none of these committees are open to members of public in general and the minutes of the meetings of the committees are not available to the public.

10. Scavenger Welfare Board

The Government have constituted Scavenger Welfare Board for rehabilitation of Scavenger with the following members under the Chair man Ship of Hon'ble Minister for Adi-Dravidar Welfare.

Minister for Adi-Dravidar Welfare : Chairman

Official Members

Secretary, Adi-Dravidar and Tribal Welfare Department	: Member
Secretary, Finance Department	: Member
Secretary, Municipal Administration and Water Supply Department	: Member

Secretary, Rural Development and Panchyat Raj Department	: Member
Secretary, Labour and Employment Department	: Member
Secretary, School Education Department	: Member
Secretary, Health and Family welfare Department	: Member
Director, Adi-Dravidar Welfare Department	: Member
Director, Tribal Welfare Department	: Member
Managing Director, TAHDCO	: Member
Director, Town Panchayat	: Member
Director, Rural Development and Panchyat Raj Department	: Member

Non Official Members

Tr.K. Govindasamy, Madurai-10	: Member
Tr.Pensilaiah, Chennai-17	: Member
Tr. G. Kalimuthu, Tirunelveli.	: Member
Tmt.P. Vijayalakshmi	: Member
Tr. P. Ramamurthy	: Member
Tr. N. Thirunavukkarasu	: Member
Tr.K.R. Ganesan	: Dindigul

Tr.P. Sampath	: Thoothukudi
Tr. I. Natesan	: Krishnagiri
Tr.K. Kemban	: Erode
Tr.K. Gani Amuthan	: Madurai

The Committee shall monitor the schemes implemented for the socio, educational and Economic Development for the welfare of Scavengers and also made advice for their development.

10. Tribal Welfare Board

The Government have constituted the Tribal Welfare Board under the Chairmanship of Minister of Adi Dravidar Welfare for the over all development of the tribals in the spheres of Education and Socio – Economic Development vide G.O.Ms.No. 48, Adi Dravidar and Tribal Welfare Department, Dated: 20.4.2007 with the following members :-

Chairman :

Hon'ble Minister for Adi Dravidar Welfare - Chairman

Official Members :

1. Secretary, AD & TW Department	-	Official Member
2. Secretary, Finance	-	-do-
3. Secretary, Labour & Employment	-	-do-
4. Managing Director, TAHDCO	-	-do-
5. Commissioner of Adi Dravidar Welfare	-	-do-
6. Chief Engineer (General), Highways	-	-do-
7. Principal Chief Conservator of Forest	-	-do-
8. Commissioner of Tribal Welfare	-	Member Secretary

Non-Official Members :

1. Thiru. Ponnusamy, M.L.A	:	Non-Official Member
2. Thiru. Tamilselvan, M.L.A	:	Non-Official Member
3. Tmt. R. Rani, M.L.A	:	Non-Official Member
4. Thiru. Sathyaraj	:	Non-Official Member
5. Thiru. C.K. Raju	:	Non-Official Member
6. Thiru. S. Rajendran	:	Non-Official Member

7.	Thiru. Kemban	:	Non-Official Member
8.	Thiru. N. Palanichamy	:	Non-Official Member
9.	Thiru. K. Palangudi Balu	:	Non-Official Member
10.	Thiru. S.K. Kali	:	Non-Official Member
11.	Thiru. P. Kesavan	:	Non-Official Member
12.	Thiru. Thangasamy	:	Non-Official Member
13.	Thiru. Jeeva	:	Non-Official Member

The Tribals who are enrolled as members of the Board are sanctioned financial assistance for their welfare.

Department of Adi Dravidar and Tribal Welfare

Directory of Officers and Employees

(Section 4(1)(b)(ix) of Right to Information Act, 2005)

Sl.No.	Name and Designation of the Officer	Telephone (STD Code No.044)		E.Mail
		Office	Residence	
1)	Thiru. Vishwanath Shegaonkar, I.A.S., Prl. Secretary to Government, Adi Dravidar and Tribal Welfare Department, Chennai-600 009.	25672908	24798857	adisec@tn.gov.in
2)	Tmt M. Vijayakumari, Deputy Secretary to Government (OP)	25674903	23620901	-
3)	Thiru K.P.Thangathurai, Deputy Secretary to Government (ADW)	25670721 25665630	25391261	-
4)	Tmt. S.R. Senthamarai, Deputy Secretary to Government (LA)	25672908	24729173	-
5)	Thiru V. Sampath Under Secretary (Certificate)	25665312	9445431353	-
6)	Thiru.M. Jayapalan, Under Secretary to Government (LA)	25665312	9444939320	-
7)	Thiru.T. Ranganathan, Under Secretary to Government (Estt)	25665853	9382892058	-
8)	Tmt. M. Ganga, Under Secretary to Government (Scholarship)	25665705	26570761	-
9)	Thiru.R. Mani, Under Secretary to Government (Schools)	25665115	9994309054	-

10)	Thiru.T.V. Pyarilal, Under Secretary to Government (SCP)	25665818	9444738595	-
11)	Thiru. S. Senathipathy, Under Secretary to Government (OP)	25665460	2653 0733	-
12)	Thiru. C. Charles Arulraj, Section officer (OP.1)	25665359	9444945517	-
13)	Tmt. P. Chinthamani Section Officer (OP.2)	25665043	9841264735	-
14)	Thiru. S. Ramanathan Section Officer (ADW.1)	25665034	9444446021	-
15)	Thiru. V. Mani Section Officer (ADW.2)	25665050	9789038340	-
16)	Tmt. S. Lakshmi Section Officer (ADW.3)	256665358	9884213544	-
17)	Thiru. D. Kuppusamy Section Officer (ADW.4)	25665358	9710809545	-
18)	Tmt. M. Anusuya Section Officer (ADW.5)	25665226	22760765	-
19)	Tmt. S.S. Sumathi Section Officer (ADW.6)	25665358	25586378	-
20)	Tmt. P. Indira Section Officer (ADW.7)	25665358	9445357390	-
21)	Tmt. A. Kavitha Section Officer, (ADW.8)	25665043	9281310031	-
22)	Thiru. V. Rajendran Section Officer (TD-1)	25665050	9444425686	-
23)	Tmt. A. Renuka, Section Officer (TD.2)	25665050	9176146425	-

24)	Tmt. T. Rajam, Section Officer (LA.1)	25665226	9840534714	-
25)	Tmt N. Kalavathi, Section Officer (LA.2)	25665226	28353481	-
26)	Tmt. K. Latha, Section Officer (SCP)	25665226	23721286	-
27)	Thiru K.A. John Wesley, Section Officer (PA)	25665226	-	-
28)	Thiru. P. Thirumavalavan, Section Officer (CV 1)	2566 5118	9840163708	-
29)	Thiru. K.V. Elangovan, Section Officer (CV 2)	2566 5118	9443542596	-
30)	Tmt. A. Kalaivani, Section Officer (CV 3)	2566 5355	22781654	-
31)	Thiru.S. Ravi, Research Officer	2566 5050	9840395085	
32)	Thiru P.D. Ravi Gomez, Section Officer (Bills)	25665359	9444548253	

Department of Adi Dravidar and Tribal Welfare

Monthly remuneration received by each of the officers and employees
including the system of compensation as provided in the regulation
(section 4(1)(b)(x) of Right to Information Act, 2005)

SL. NO.	NAME OF THE OFFICER	DESIGNATION
SECRETARY TO GOVERNMENT (PB-4 Rs. 37400-67000 + GP 12000+ Allowances)		
1.	Thiru.Vishwanath Shegaonkar, I.A.S.,	Principal Secretary
D.S. TO GOVERNMENT (PB 3 Rs.15600-39100+ GP 7600+Allowances)		
2.	Tmt. M. Vijayakumari	Deputy Secretary (OP)
3.	Thiru.K.P.Thangathurai	Deputy Secretary (ADW)
4.	Tmt.S.R. Senthamarai	Deputy Secretary (LA)
U.S. TO GOVERNMENT (PB 3 Rs.15600-39100+ GP 6600+Allowances)		
5.	Thiru. S. Senathipathy	Under Secretary to Government (OP)
6.	Thiru.T. Ranganathan	Under Secretary to Government (Estt)
7.	Thiru.R. Mani	Under Secretary to Government (CV)
8.	Thiru.V. Sampath	Under Secretary to Government (Schools)
9.	Tmt. M. Ganga	Under Secretary to Government (Budget)
10.	Thiru.T.V. Pyarilal	Under Secretary to Government (SCP)
11.	Thiru.M. Jayapalan	Under Secretary to Government (LA)
PRIVATE SECRETARY (PB 3 Rs.15600-39100+ GP 5400+Allowances)		
12.	Tmt. M. Savithri	
SECTION OFFICER (PB 3 Rs.15600-39100+ GP 5400+Allowances)		
13.	Thiru.P. Thirumavalavan	
14.	Thiru.S. Chandrasekaran	
15.	Tmt.N. Kalavathi	
16.	Tmt. T. Rajam	
17.	Tmt. A. Kavitha	
18.	Thiru.K.A. John Wesley	
19.	Tmt. K. Latha	
20.	Tmt. A. Kalaivani	
21.	Thiru. V. Mani	
22.	Thiru.D. Kuppusamy	
23.	Tmt. G. Esther Rani	
24.	Tmt. S.S. Sumathi	
25.	Thiru.V. Rajendran	
26.	Thiru.S. Ramanathan	
27.	Thiru.P.D. Ravi Gomez	
28.	Tmt. S. Lakshmi	
29.	Tmt. P. Indira	
30.	Tmt. P. Chinthamani	
31.	Tmt. A. Renuka	

32.	Thiru.K.V.Elangovan		
33.	Tmt. M. Anusuya		
34.	Thiru. C. Charles Arulraj		
Assistant Section Officer (PB 2 Rs.9300-34800 + GP 4600+Allowances)			
35.	Thiru. K. Chandrasekaran		
36.	Tmt. C.R. Kalyani		
37.	Tmt. N. Thenmozhi		
38.	Tmt. E. Thatchiyaini		
39.	Tmt. R. Jayalakshmi		
40.	Tmt. G. Latha		
41.	Thiru. M. Chandrasekaran		
42.	Tmt. Y. Starlet Mercy		
43.	Thiru. L. Srinivasan		
44.	Tmt. K. Selvarani		
45.	Thiru.S. Kamalakannan		
46.	Thiru.A. Karthikeyan		
47.	Tmt. S. Uma maheswari		
48.	Thiru. M. Punithavel		
49.	Thiru.T.V. Inian		
50.	Tmt. M. Geetha		
51.	Thiru. N. Suresh		
52.	Thiru. E. Ravichandran		
53.	Tmt. R.L. Shudarvizhi		
54.	Tmt.V. Thirupurasundari		
55.	Tmt. R. Geetha		
56.	Thiru. S. Seenivasan		
Research Officer (PB 2 Rs.9300-34800 + GP 4600+Allowances)			
57.	Thiru. S. Ravi		
Research Assistant (PB 2 Rs.9300-34800 + GP 4400+Allowances)			
58.	Thiru. A.Lakshmanasingh		
59.	Thiru. T. Senthilkumar		
Personal Assistant (PB 2 Rs.9300-34800 + GP 4600+Allowances)			
60.	Tmt S. Saraswathi		
61.	Thiru E.Kumar		
62.	Thiru. M. Poyyamozhi		
Personal Clerk (PB 1 Rs.5200-20200 + GP 2800+Allowances)			
63.	Tmt. G. Mohana		
64.	Tmt. K. Rukmani Devi		
65.	Tmt. C. Susithra		
66.	Tmt. K. Nesammal		
Assistant (PB 1 Rs.5200-20200 + GP 2200+Allowances)			
67.	Thiru.P. Karunanandam		
68.	Thiru.V.Vijayakumar		
69.	Selvi. G. Thilagavathy		
70.	Tmt. M. Padmavathi		
71.	Tmt. M. Kavitha		
72.	Thiru.J. Prasanna		

73.	Thiru.D. Perumal		
Typist (PB 1 Rs.5200-20200 + GP 2000+Allowances)			
74.	Thiru. A Kandasamy		
75.	Thiru. M. Divakar		
76.	Tmt. A. Anuradha		
77.	Selvi. G. Lalitha		
78.	Selvi. M.Gomalavalli		
79.	Thiru.S. Sekar		
80.	Tmt. S. Revathi		
81.	Thiru. T. Inbarasu		
82.	Selvi. S. Rowthri		
83.	V. Neelamegam		
84.	Tmt. R. Parvathi		
85.	Tmt. T. Asuvathi		
86.	Selvi. M. Vanaja		
87.	Tmt. D. Thirupurasundari		
88.	Thiru. T.L. Vasudevan		
Despatch Assistant (PB 1 Rs.5200-20200 + GP 2400+Allowances)			
89.	Thiru. K. Hayath Basha		
Record Clerk (PB 1 Rs.5200-20200 + GP 1800+Allowances)			
90.	Thiru. M.Prabakaran		
91.	Thiru. N. Madanagopal		
92.	Thiru.K.P. Murugavel		
93.	Thiru. M. Nazim Iqmath		
94.	Thiru. K. Kanagabooshanam		
Driver (PB 1 Rs.5200-20200 + GP 2400+Allowances)			
95.	Thiru.A. Punniyakotti		
Duffadar (PB 1 Rs.5200-20200 + GP 1800+Allowances)			
96.	Thiru. M. Gajendran		
Office Assistants (PB 1A Rs.4800-10000 + GP 1300+Allowances)			
97.	Thiru. R. Narayanan		
98.	Thiru. S.E. Anwar		
99.	Thiru. R. Krishnan		
100.	Thiru. S. Perambalavanam		
101.	Thiru. K. Mahalingam		
102.	Thiru. M. Prabhakaran		
103.	Thiru.P.Kugan(Under suspension)		
104.	Thiru. J. Raji		
105.	Thiru. K. Vasu		
106.	Thiru. S. Praveen kumar		
107.	Thiru. B. Srinivasan		
108.	Thiru. R. Stephen		

Note : The basic pay of the officers and employees is fixed under the provisions contained in Rule 22 of Fundamental Rules. In addition to the basic pay, the officers and employees are entitled to draw other allowances such as Dearness Pay, HRA, CCA as per the orders in force.

Department of Adi Dravidar and Tribal Welfare

Budget allocation of each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made (section 4(i) (b) (xi) of Right to Information Act, 2005)

The Department of Adi Dravidar and Tribal Welfare handles various Central Sector Schemes and Centrally Sponsored Schemes besides State Schemes. The details of the Budget Estimate for all these are given below:

The statement also gives details of the disbursement upto 31.3.2009.

ALL STATE PLAN SCHEMES

Secretariat : Adi Dravidar and Tribal Welfare Department

HOD Name : Director of Adi Dravidar Welfare (Rs. in lakhs)

PLAN SCHEMES

Scheme Name	BE 2008-09	Expenditure upto 31.3.09
Provision of lab equipment to Adi Dravidar welfare High Schools	0.01	
Construction of ADW School Building	180.81	180.80
Hostel Buildings Salary and feeding charges	1166.94	1125.98
Construction of Hostels for SC's	500.00	
Lands	50.00	26.77
Coaching of SC/ST students in Typewriting and Shorthand under Special component plan	3.79	1.15
Free education to students of SC/ST's/SC converts to Christianity studying in B.A, B.Sc., and B.Com.	90.00	46.58
Construction of buildings for boys and girls hostels.	117.42	733.89
Machinery for the enforcement of Protection of Civil Rights Act, 1955	20.25	52.75

Prematic	20.78	63.52
Special Incentive Scheme to promote literacy among S.C.Girls studying in Standard III – V	300.00	299.63
Special Incentive Scheme to promote literacy among S.C.Girls studying in Standard VI	300.00	299.99
Chief Minister's Merit Award to Adi Dravidar Students for pursuing College studies	64.42	56.28
Opening of Adi Dravidar Welfare Post Graduate Hostels.	101.43	78.07
Upgrading of Adi Dravidar Welfare Middle School into High School	634.23	402.55
Supply of free bi-cycle to all Girl Students belonging to S.C/S.T SC Converts to Christianities studying in Class XI and XII in the Government/Government Aided Higher Secondary Schools	1488.76	1871.35
Free Education to the Students of S.C/S.T/S.C. Converts to Christianity girls students studying P.G.Courses	50.00	29.73
Abroad scholarships to SC/ST students for higher studies.	0.00	6.80
Assistance to SC/ST/SC converts to Christianity for Higher Educational Special Scholarship Scheme	13855.12	13834.81
Grants for construction of Building for Hostels in Universities	0.01	0.00
Supply of free bi-cycle to all Boy Students belonging to S.C/S.T SC Converts to Christianities studying in Class XI and XII in the Government/Government Aided Higher Secondary Schools	1380.53	1699.09
Provision of infrastructure facilities in Adi Dravidar habitations	5000.00	5000.00
Educational assistance for meritorious Adi Dravidar / Tribal Welfare students in reputed schools	168.00	130.00
Assistance to Technically Trained Persons	100.01	97.87
Drinking water	15.00	14.98
Provision of Pathways and Burial Grounds	72.94	37.89
Construction of Community Halls	14.00	14.00

House sites for landless rural workers including Adi Dravidars	1049.00	735.29
Scheme for construction of houses for Adi Dravidars as concrete houses	0.01	0.00
Dr. Baba Sahib Ambedkar birthday centenary celebrations	0.01	0.00
House sites for Adi Dravidar from the Tamil Nadu Special Welfare Fund under Tamil Nadu Raffle scheme	105.80	57.39
Dr. Ambedkhar award for persons promoting welfare of Scheduled Caste and Scheduled Tribes	1.25	1.25
Assistance to the people of SC/ST Community affected by riots	112.50	77.15
Share Capital Assistance to TAHDCO	331.50	0.00
School Education under Special Component Plan	3164.31	2576.85
Upgrading of Adi Dravidar Welfare Primary School into Middle School under Special Component Plan	133.96	149.24
Upgrading of Adi Dravidar Welfare High Schools into Higher Secondary Schools under Special Component Plan	132.10	145.98
Welfare schemes for Scheduled Castes under Special Component Plan	2500.00	2500.00
Coaching to SC/ST candidates for appearing for Tamil Nadu Professional Courses Entrance Examinations	0.01	0.00
Special coaching to students studying in Std. X to XII in ADW High Schools and Higher Secondary Schools	50.00	48.65
Construction of Hostel Buildings for students – Assistance to TAHDCO for repayment of loan to HUDCO	0.01	0.00
Upgrading infrastructure facilities Government ADW / GTR / High/ Hr. Sec. Schools.	0.01	434.00
Implementation of ADW Schemes under Western Ghat development scheme	58.70	60.00
Assistance to Sanitary workers welfare board	100.00	100.00
Educational Concessions to SCs and STs	1964.35	2656.35
Upgrading of merit of SC students	0.04	0.00
Welfare schemes for Schedule Castes under SCP	5200.00	4022.41

Construction of Girls hostels for SC/ST students	227.41	0.00
Provision of infrastructure facility to Adi Dravidar welfare hostels	0.00	0.00
Construction of building for Boys & Girls hostels	234.83	1467.78
Machinery for the enforcement of protection of civil rights act 1955	40.49	105.49
Educational concessions	41.56	127.03
Assistance to the people of SC/ST community affected by riots.	225.00	154.30

ALL STATE PLAN SCHEMES

Secretariat : Adi Dravidar and Tribal Welfare Department

HOD Name : Director of Tribal Welfare

PLAN SCHEMES	(Rs. in lakhs)	
Scheme Name	BE 2008-2009	Expenditure upto 31.3.09
Construction of School buildings	6.75	6.72
Opening and Maintenance of GTR Schools	323.56	260.80
Construction of Houses for Teachers (Repairs)	14.85	14.85
Opening of Government Hostel for ST Students	85.59	66.96
Upgradation of GTR Primary School into Middle School	65.83	49.20
Upgradation of GTR Middle / High School into High / Higher Sec. School	70.93	69.78
Scholarship to the Scheduled Tribe students who are at post-metric level	9.20	68.28
Upgrading the merit of STs	0.24	0.00
Assistance to NGOs	63.72	95.58
KC Boarding grants to tribal students	2.70	2.34
Boarding grants to Hostels run by NGOs	0.01	23.37
Special coaching to students studying in STD IX to XII GTR High/ Higher Sec. School	26.36	15.59
provision of infra structure	30.00	26.56
Assistance to technically trained person	0.01	0.00
Training-cum- production centre	2.50	1.70
Establishment of Tribal Research Centre	33.77	21.35
Minor Irrigation scheme under TSP	4.95	4.95
Water supply schemes under Tribal Area Sub Plan	32.00	32.00
Tribal Research and Development	11.45	10.88
Development of Primitive Tribes	10.31	6.59
Dispersed Tribal Group	20.89	24.49
Provision of houses for STs in ITDP Areas	16.80	0.00
Formation of roads in Tribal areas	10.80	8.70
Provision of drinking water wells in Tribal Areas	4.93	4.73

Provision of Electricity in Tribal areas	0	5.69
Development of individual Entrepreneurship scheme	0.01	0.00
Construction of Hostels and GTR Schools under HADP	499.04	799.30
Western Ghats	50.90	75.90
Upgradation of GTR Middle / High School into High/ Higher Sec. School.	235.36	163.80
CENTRALLY SPONSORED SCHEMES		
Government of India Post Matric Scholarship to Scheduled Tribes Students	88.00	54.20
Development of Primitive Tribes	323.00	673.08
Welfare Schemes for Scheduled Tribes in ITDP Blocks under TSP	361.00	381.04
Development of Primitive Tribes Funds released by the GOI under Art.275 (i) of the Constitution of India	360.00	216.70
SCHEMES SHARED BETWEEN STATE & CENTRE		
Construction of Government Tribal Residential School in Tribal Areas	0.01	0.00

CENTRALLY SPONSORED SCHEMES

Secretariat : Adi Dravidar and Tribal Welfare Department
 HOD Name : Director of Adi Dravidar Welfare

(Rs. in lakhs)

Scheme Name	BE 2008-09	Expenditure upto 31.3.09
Educational concession to SCs & (Government and India Postmatric Scholarship) STs	1964.35	2656.35
Upgrading of merit of Scheduled Castes students	0.04	0.00
Welfare schemes for Scheduled Castes under Special Component Plan	5200.00	4022.41
Construction of Girls Hostel for Scheduled Castes/Scheduled Tribes students	227.41	----

CENTRALLY SPONSORED SCHEMES

Secretariat : Adi Dravidar and Tribal Welfare Department
 HOD Name : Director of Tribal Welfare

(Rs. in lakhs)

Scheme Name	BE 2008-09	Expenditure upto 31.3.09
Government of India Post Matrics Scholarships to Scheduled Tribes Students	88.00	75.65
Development of PTGs	323.00	0.00
SCA to TSP	361.00	381.04
Article 275(1) of Constitution of India	360.00	216.70

SCHEMES SHARDED BETWEEN STATE AND CENTRE

Secretariat : Adi Dravidar & Tribal Welfare Department
 HOD Name : Dir. of Adi Dravidar Welfare

(Rs. in lakhs)

Scheme Name	B.E. 2008-09	Expenditure upto 31.3.09
Construction of buildings for Boys and Girls Hostels	234.83	1467.78
Machinery for the enforcement of Protection of Civil Rights Act, 1955	40.49	105.20
Educational Concessions	41.56	146.98
Assistance to the people of SC/ST community affected by riots	225.00	154.29

Department of Adi Dravidar & Tribal Welfare

The manner of execution of subsidy programme, including the amounts allocated and the details of beneficiaries of such programmes

(section 4(i) (b) (xii) of Right to Information Act, 2005)

The Department does not directly administer any subsidy programmes and all its schemes and programmes are implemented through TAHDCO, Director of Adi Dravidar Welfare and Director of Tribal Welfare.

Non-Governmental Organisations:

The details of Non-Governmental Organisations receiving grant-in-aid from this department are as follows:-

1. AIM for Seva
(All India Movement for Seva)
Arsha Vidya Gurukulam,
Anaikatti, Coimbatore -641108.
2. Society for Rural Development,
Klas Grimm Bhavan,
Guniganthur village,
Jawadhu Hills,
Jamunamarathur-635703
Tiruvannamalai District.
3. Muthukaruppan Memorial Educational Trust,
Subbammalpuram,
Sillanulam,
Ottapidaram Taluk,
Thuthukudi District,
PIN CODE 628718.

2. A list of Subsidised Hostels run by NGO's is given below :-

Sl. No.	Name and Place of Subsidised Hostels.	No. of SC/ST Students admitted.
Scheduled Caste		
I. Chennai		
1	City Girls Hostel, Chennai-35.	34
2	Chennapuri Annadhana Samajam, Chennai.	27
3	Adi-Dravidar Samuga Seva Sanga Annadhana Samajam,Chennai-21.	100
4	Ramakrishna Mission Student Home, Chennai-4.	32
	Total	193
II . Kanchipuram		
5	Valluvar Gurukulam , Tambaram.	0
6	Gurukulam Boarding Home, Maduranthagam.	9
7	Ramakrishna Mission Hostel, Malliankaranai.	12
8	St. Mary"s Girls High School Boarding Home, Chengalpattu.	63
	Total	84
III. Vellore		
9	Gandhi Mission Children's Home, Wallajah.	40
10	R.S.S. Home, Ranipet.	23
	Total	63
IV. Cuddalore		
11	Parvatharajakulam Poor Students Hostels, Kattumannar Koil.	22
12	Victory Memorial Hostel, Virudhachalam.	67
	Total	89
V. Villupuram		
13	Sevaga Sangam Manavarvidhuthi, Thirukoilur.	15
	Total	15
VI. Thanjavur		
14	Saraya Chatram Hostel, Thanjavur.	47
15	Chatram Boarding, Orathanad.	16
16	Rajan's Hostel, Orathur.	48
17	R.S.S. Home's Pattukkotai.	138
	Total	249
VII Nagapattinam		
18	L.M.C. Boarding Home, Sirkali	0
19	Kasthuribai Gandhi Kanya Gurukulam, Vedaranyam	14
	Total	14
VIII. Tiruchirapalli		
20	Gandhi Hostel, Puthanapatti	0
21	Thiruvalluvar Orphanage, Igavadimedu	0
	Total	0
IX. Madurai		
22	Sevalayam Boys Hostel, Madurai	136
23	Kasthuribai Girls Hostel, Melur	129
24	Gandhiji Boys Hostel, Melur	39
	Total	304
X. Dindigul		
25	Santhi Boys Hostel, Nilakkottai	34
26	Bharathi Boys Hostel, Dindigul	107

27	Madhavi Desai Hostel, Vathalagundu	34
28	Kasthuribai Girls Hostel, Dindigul	67
	Total	242
	XI. Theni	
29	Vivekanda Boys Hostel, Cumbum	24
	Total	24
	XII. Sivagangai	
30	Kasthuribai Girls Hostel, Manamadurai	68
31	Thakkar Baba Hostel, Manamadurai	3
	Total	71
	XIII. Tirunelveli	
32	V.V.S. Iyer Memorial Hostel, Cheranmadevi	31
	Total	31
	XIV. Tuticorin	
33	St. Michael's Boarding Home, Keelakalisapuram	62
34	Muthukkaruppan Memorial Boys Hostel Subbammalpuram	1750
35	Muthukkaruppan Memorial Girls Hostel Subbammalpuram	1300
	Total	3112
	XV. Nilgiris	
36	Sri Sarguru Boys Hostel, Coonoor	20
37	C.S.I. Cell Memorial Girls Hostel, Uthagamandalam	40
38	Takkar Baba Gurukulam, Nirgachimund	68
	Total	128
	XVI. Erode	
39	D.S. Raman and Sarojini Devei Hostel, Gobichettipalayam	107
	Total	107
	XVII. Coimbatore	
40	P.S.G. Ganga Naidu Memorial Hostel, Peelamedu	38
	Total	38
	Total(SC)	4764

	Scheduled Tribes	
	XVIII. Nilgiris	
41	Sri Sarguru Sarva Samarasa Sangam T.R. High School For Boys, Coonoor.	32
42	Sri Sarguru Sarva Samarasa Sangam T.R. High School for Girls, Coonoor.	50
	Total	82
	XIX. Coimbatore	
43	Sathguru Sanmarga Elementary School, Kallur	50
	Total	50
	XX Tiruvannamalai	
44	S.F. R.D. Hr. Sec. School, Kunikanthur	400
	Total	400
	XXI Virudhunagar	
45	Ramco Group Primary School, Rajapalayam	105
	Total	105
46	Seva, Anaikatty, Coimbatore District	90
	Total	90
	STs	727
	SCs	4764
	Grand Total	5491

Department of Adi Dravidar & Tribal Welfare

Particulars of recipients of concessions, permits or authorisations granted by it
(section 4(i) (b) (xiii) of Right to Information Act, 2005)

No concession or permit or authorisation has been granted by this Department to the individuals or firms or companies.

Department of Adi Dravidar and Tribal Welfare

Details in respect of the information available to or held by it, reduced in an electronic form

(section 4(i)(b) (xiv) of Right to Information Act, 2005)

The Public can obtain information about the functioning of the Departments in the following web sites.

- i) Web site of Adi Dravidar and Tribal Welfare Department
www.tn.gov.in
- ii) Web site of Commissioner and Director of Adi Dravidar Welfare
www.tn.gov.in/adwor
- iii) Web site of Director of Tribal Welfare
www.tn.gov.in/adwor
- iv) Web site of Managing Director, TAHDCO
www.tahdco.org

2) Important G.Os. and Policy Note 2009-10 of AD & TW Department are available at
www.tn.gov.in

Department of Adi Dravidar & Tribal Welfare

Particulars of facilities available to citizens for obtaining information

(section 4(1) (b) (xv) of Right to Information Act, 2005)

The informations are posted in the Notice Board, Newspapers, Web site, Exhibitions and other means of advertising. No library is available for providing information.

Department of Adi Dravidar and Tribal Welfare

Name and Designation and other particulars of Public Information Officers under section 4(i)(b) (xvi) Right to Information Act, 2005

Public Information Officer:

Name	Designation	STD Code	Phone No. Office:	Fax	Address
Thiru. T. Ranganathan	Under Secretary to Government (Establishment)	044	2566 5853	25672446	Under Secretary to Government,Adi Dravidar and Tribal Welfare Department, Secretariat, Chennai-9.
Tmt. M.Ganga,	Under Secretary to Government (Scholarship)	044	2566 5705	25672446	Under Secretary to Government,Adi Dravidar and Tribal Welfare Department, Secretariat, Chennai-9.
Thiru S.Senathipathy	Under Secretary to Government (OP)	044	2566 5460	25672446	Under Secretary to Government,Adi Dravidar and Tribal Welfare Department, Secretariat, Chennai-9.
ThiruT.V. Pyarilal,	Under Secretary to Government (SCP)	044	2566 5818	25672446	Under Secretary to Government,Adi Dravidar and Tribal Welfare Department, Secretariat, Chennai-9.
ThiruM.Jayapalan	Under Secretary to Government (LA)	044	2566 5312	25672446	Under Secretary to Government,Adi Dravidar and Tribal Welfare Department, Secretariat, Chennai-9.
Thiru R.Mani	Under Secretary to Government (Schools)	044	2566 5115	25672446	Under Secretary to Government,Adi Dravidar and Tribal Welfare Department, Secretariat, Chennai-9.
Thiru. V. Sampath	Under Secretary to Government (CV)	044	2566 5116	25672446	Under Secretary to Government,Adi Dravidar and Tribal Welfare Department, Secretariat, Chennai-9.

Appellate Authority

Name	Designation	STD Code	Phone No. Office:	Fax	Address
Tmt M.Vijayakuamri	Deputy Secretary to Government(OP)	044	25674903	25672446	Deputy Secretary to Government,Adi Dravidar and Tribal Welfare Department, Secretariat, Chennai-9.
Thiru.K.P. Thangathurai	Deputy Secretary to Government (ADW)	044	25670721	25672446	Deputy Secretary to Government,Adi Dravidar and Tribal Welfare Department, Secretariat, Chennai-9.
Tmt.S.R. Senthamarai	Deputy Secretary to Government(LA)	044	25672908	25672446	Deputy Secretary to Government,Adi Dravidar and Tribal Welfare Department, Secretariat, Chennai-9.

**VISHWANATH SHEGAONKAR,
Principal Secretary to Government**